2025 ITS Georgia Board Meeting
January 28, 2026, at 10:00 AM

ITS GEORGIA BOARD OF DIRECTORS

Officers/Directors (2026-2028):

Holly Painter, President
Kaitlyn Stewart, Vice President
Michael Presley, Secretary
Farrah Glasgow, Treasurer
Matt Glasser, Past President

Directors 2025-2027:

Gautam Mistry
Kelly Patrick
Steven Sheffield
Mary Thumaty
Troy Galloway
Greg Ramsey

Directors 2026-2028:

Kate Shearin
George Curtis
Andy Phlegar
Merri Minshew

Ex-Officio
Sarah Lamothe, FHWA
Andres Ramirez, FTA (new one is Robert Buckley)

State Chapter Representative
Mike Holt

2026 SE Summit Chair
ITS Georgia Board

2027 Annual Meeting Chair
Greg Ramsey

Highlighted in person
Highlighted and red – on the phone

Committee	Lead	Assistant(s)	Officer Support
Programs	Merri/Kaitlyn	**Registration:** Merri **Sponsors / Technical:** Kate **Venue / Food:** Merri/Kate **Speaker Gifts**: Mary **Outside Volunteers:** Joe Gillis, Emily Dwyer, Vamshi Degala	Vice President
Training	Andy and Troy		Vice President
Social	George	Merri	Vice President
Service / Outreach	Gautam	George, Steven	Vice President
Membership	Kate	Andy, Troy	Treasurer
A / V	Ken	Tyler	Secretary
Pictures		Joe Gillis	Secretary
Communications	Kelly	**Constant Contact:** Steven with assist from Greg **Buffer:** Steven **Website Management:** Kelly with assist from Mary and Steven **Calendar:** Kelly	Secretary
Elections	Matt	All board	Past President
Awards	Matt	All board	Past President
ITS Rep	Mike		Past President
ACEC Engineering GA	Matt	Joe Gillis	Past President
Legislative / Bylaws	Mary	Matt	President

2027 Annual Meeting	Greg	Holly	President
Student Chapter	Gautam, Greg	**KSU:** Gautam **GT:** Greg **UGA:** Greg **Scholarship:** Kaitlyn	President
FHWA	Sarah		President
Federal Transit Administration	Andres Ramirez (this is on our website. Who is this?)		President

Agenda

10:00 AM – Start Meeting

- Welcome!
- **MOTION** – Approve Strategic Meeting Minutes from December Kaitlyn motion Mary second
- **Vice President Update (Kaitlyn)**
  - **Programs Committee (Merri/Kaitlyn)**

	Topic / Speaker	Location	Food	Sponsor
January 11:30-4:00 Training 1.28.26	*Training / Skot Waldron*	Peachtree Corners – *Room is limited 80*	not ordered yet but last time we did it through ez cater.	MRG
February 2.25.26	Gwinnett County on the Singleton Rd Corridor Test Bed and the Grayson Adaptive Hwy projects	Gwinnett County DOT - 620 Winder Hwy NE, Lawrenceville, GA 30045 This is changing	not order yet, last time we did Willys and forgot drinks and silverware – will do better this time	HNTB
March 3.22.26-3.25.26 Virtual Board Meeting 3.26.26	ITS SE Summit	Charlotte	N/A	Multiple
April 4.22.26	Sarah Hall – Rivian Plant project	City Springs	will order through City Springs, has not been set yet	Temple
May 5.27.26	Clement Soloman (GDOT Division director of intermodal) speaking about advanced air mobility	1200 Peachtree (tentative) – I reached out to them, have not gotten a response back yet HNTB Office in Midtown	will order on site once we get closer and venue is locked in	Lumin8
June 6.24.26	2025 Award Winners? Canned food drive	Maggiano's?	if we do Maggiano's as the venue, this is set	Utilicom
July SS is 20-22	Training?			
August 8.26.26	Chris Novac / GA Ports	Mary Mac's or Monday Night – pending confirmations	Food taken care of there	KCI

September 9.23.26	Joint Meeting ITE World Cup Recap?			Kimley Horn
October 10.28.26				
November 11.17.26 (tentative) Good with this date	Awards/New Board	Maggiano's (Matt to reach out)	Maggiano's	Temple
December 12.3.26	2027 Strategic Planning Meeting	Monday Night Grove	Monday Night Grove	
December 12.16.26 (tentative)	Training? Holiday Party	Mutation Brewery if holiday party?		

- ***PROGRAMS ACTION ITEMS:***
  - *Kate to transition the programs gmail to Merri M.; Kate COMPLETE*
  - *Kate reaching out to Skot for January training event (programs committee selecting topic for January training during the programs meeting on 12/9/25); Kate COMPLETE*
  - *Greg to order food for the January meeting through corporate caters; Greg COMPLETE*
  - *Send MRG the link to constant contact December; Farrah COMPLETE*
  - *Kaitlyn to add Merri to the Google document; Kaitlyn COMPLETE*
  - *Farrah to send Kaitlyn the word document for the PDH template; Farrah COMPLETE*
  - *Programs to fill out the template and send to Farrah for review and acceptance after meetings; Programs COMPLETE*
  - *Send contact information for venues to Merri M; Kate COMPLETE*
  - *Kate working on the registration page for January training; Kate COMPLETE*
  - *Update the calendar with information we have so far COMPLETE*

- **Training (Andy/Troy)**
  - Consider increasing capacity for training (since a lot of people no-showed)
  - ***TRAINING ACTION ITEMS:***
    - *Advertising training 2 months in advance – January has been blasted*
    - *Set up July*
    - *December – decide if we want to do this*
- **Networking & Social (George)**
  - Braves discussion for 2026
    - Joint with ITE, they are onboard. Thursday works for folks (715PM)
    - Do the blast for the sponsorships through ITE and ITS does the registration. Reserve 50 tickets.
    - May maybe
    - August Braves
    - October 8th pickleball – already added to the calendar
  - ***NETWORKING/SOCIAL ACTION ITEMS:***
    - *George to set up the January – Cultivation Brewery COMPLETE*
- **Service / Outreach (Gautam)**
  - ACEC Introduce a girl booth – will need dedicated volunteers for this event. (March 21). George. Holly to register.
  - Gwinnett Science Fair – Feb 27th at Gas South. Registration is out now. Send out a blast for this.

- Must ministries in Marietta; bring a canned food to June Meeting at Maggiano's. Troy to gather food.
- ***SERVICE/OUTREACH ACTION ITEMS:***
  - *Reminder to blast the canned food drive for the June meeting at Maggiano's*
  - *Holly to register for ACEC Intro a Girl*
  - *Steven to send out a blast for ACEC and Gwinnett Science Fair*

➢ **Treasurer Update (Farrah)**

- Financial Report
  - 2025 Budget & Financials
- 2026 Committee Budget Discussion
  - 2026 budgets for each committee (programs and AV sent)
  - ***TREASURER ACTION ITEMS***
    - *Get a new BOA card; Farrah COMPLETE*
    - *Update auto payments after new card is received; Holly and Farrah*
    - *Go to BOA with Holly for authorization*
    - *Email Farrah on budget requests; Committees*
    - *Farrah to send out to the new budget requests to board members*
- **Membership (Kate)**
  - 2026 Goal: 75 Members. Current: 85 (2025 we had 79 members) 46 members as of 1/28/26.
  - 2026 Price Increase 1/31 price increase. Add to the blast.
    - Private large – $455 EB; regular $500
    - Private small – $180 EB; regular $200
    - Public small – $135 EB; regular $150
    - Public large – $360 EB; regular $400
    - Affiliate; not an option anymore but if someone requests it, we can bring it to the board for a vote; $25.
  - Areas of growth from the 2026 Strategic Planning Meeting:
    - Florida folks coming into GA?
    - Announce the program for this year – message the speakers. Members versus non-member rate on saving money
    - Reach out to members and past members actively
    - Do we want to do a virtual ticket rate? Add this to an email of "why to become a member"
      - Member $5
      - Non-Member $15
  - ***MEMBERSHIP ACTION ITEMS:***
    - *Email address to Kate; Troy COMPLETE*
    - *Constant Contact blast that membership is out; Steven COMPLETE*
    - *Update the verbiage on the website for membership; Kate COMPLETE*
    - *Update pull down list and website with 2026 members. COMPLETE*
    - *List FHWA and FTA. COMPLETE*

➢ **Secretary Update (Michael P)**

- ***SECRETARY ACTION ITEMS:***
  - *Update the invite list for new board members, including Mike and Sarah (Holly emailed you the emails) COMPLETE*
  - *Update the December invite to remove the board meeting and update the location/date for the event (December 17th) COMPLETE*
  - *Update the secretary of state with Holly COMPLETE Renewed yesterday for 2026.*
- **Audio-Visual (Ken)**
  - In 2026, the ITSGA A/V Team plans to stream every monthly meeting, training, and the annual awards banquet. (The annual meeting is a summit this year and hosted by a different chapter. Our services may be available upon request.)
  - ITSGA YouTube Home Page: https://www.youtube.com/c/ITSGeorgia

- *This address stays constant and has a link to the next live stream.*

- ***AV ACTION ITEMS:***
  - *Implement use of new equipment. COMPLETE*
    - *All new equipment was received on 12/02/25 and have been since pulled out the boxes and verified.*
      - *Portable wireless monitor (for presenter to have presenter view.)*
      - *Power blocks for all devices. (This will standardize so all blocks will work for all devices, simplifying setup.)*
      - *Power strips (to accommodate wider power supplies and blocks).*
      - *Audio mixer (to help "normalize" the difference house setups at the varying venues).*
      - *Speaker lighting (for dark venues).*
      - *Light stand. (For speaker lighting.)*
      - *Extra batteries for still camera.*
    - *The new equipment will be brought to the January 2026 meeting and used as appropriate*
  - *Upload April 2025 meeting (backup recording) to YouTube. COMPLETE*
    - *The backup recording was uploaded to YouTube on 12/01/25.*
  - *Update laptop to Windows 11 and/or shop for new laptop. COMPLETE*
    - *The ITSGA A/V laptop was successfully updated to Window 11 on 12/01/25.*
    - *FYI: A new laptop is still being considered.*
      - *Not to replace existing ITSGA A/V laptop, which is used for communication to the video switcher and for video processing, but to replace the laptop used for presentations, which is currently a Gwinnett owned laptop.*
      - *I will share more information and push this up through the proper channels (Michael and Farrah.)*

- **Communications (Kelly)**
  - Constant Contact (Steven)
  - Buffer (Steven/Holly)
  - Website Management (Kelly)
  - Calendar (All Board)
  - ***COMMUNICATIONS ACTION ITEMS:***
    - *Holly to transition buffer to Steven; Holly*
    - *Kelly to get the communications email; Holly sent COMPLETE*
    - *Update the website with the new Board information and president quote COMPLETE*
    - *Send out membership only constant contact; Steven COMPLETE*
    - *List FHWA and FTA as members – they are comped; Kelly COMPLETE*

- **Past President Update (Matt)**
  - Engineering Georgia bimonthly submission
  - **Elections & Awards**
    - *Nominations and awards go out at the same time. Have them open all year*
    - *QR code at the table of the month meeting as well as a QR on the screen of each meeting*
    - *Member companies marketing contacts to send the form to them? Gets the information from the projects they have worked on?*
    - *Local agency engagement*
  - **ITS America State Chapter Rep (Mike)**
  - ***PAST PRESIDENT ACTION ITEMS:***

- *All board members nominate someone/something in 2026; Board*
- *Open the nominations for the award and the board in January 2026.*
- *Increase the awards budget by 10%; Farrah and Matt*

- **President Update (Holly)**
  - **Legislative Committee (Mary)**
    - Legislative update
    - Bylaws update after session 2026 ends
    - ***LEGISLATIVE ACTION ITEMS:***
      - *Steven to transition over the email to Mary T; Steven COMPLETE*
      - *Review the bylaws after 2026 session; Mary and small group*
  - **Student Chapter/Scholarship**
    - Scholarship
    - GT (Greg)
    - KSU (Gautum)
    - UGA (Greg)
      - Presentation to UGA students 1/21/27
    - ***STUDENT CHAPTER ACTION ITEMS:***
      - *Work with ITE YM Committee Chair (George) on resume/soft skills/public speaking workshop. COMPLETE*
      - *Prepare the presentation for the 1.21.26 UGA presentation, Holly, Matt, Greg COMPLETE*
      - *Bring back the scholarship committee by summer of 2026 if we do not do the incentive for student chapter members; Kaitlyn Updated: we are bringing back the incentive for student chapter members.*
  - **Conferences**
    - 2026 SE Summit
      - Registration is open
      - Venue: Charlotte Conference Center (Near NASCAR hall of fame)
      - Date: March 22-25, 2026
    - 2027 (Greg)
      - Contract signed with Callaway Gardens
      - Dates: September 12-14, 2027
    - ***CONFERENCE ACTION ITEMS:***
      - *Receive the contract from Callaway to review; Greg COMPLETE*
      - *Matt to get with Tom on the Summit; Matt COMPLETE*
      - *Site Visit for the 2027; Greg/Holly/Yancy and ??*
  - **Agency Reps (Non-voting roll)**
    - FHWA (Sarah)
    - FTA (Andrez)
    - ***CONFERENCE ACTION ITEMS:***
      - *Sarah to assist with finding the FTA rep and reaching out to Andres. COMPLETE*
  - ***PRESIDENT ACTION ITEMS:***
    - *Holly to add scholarship discussion to the agenda COMPLETE*
    - *Schedule executive committee meeting for budgets COMPLETE*
    - *Transition email to Holly; Matt COMPLETE*
    - *Send an email to the new board regarding shirts COMPLETE*
- Other Items/Concerns
  - Open Conversation
- Adjourn Meeting ~ 11:00 AM

MISSION

We believe that ITS is a valuable tool for improved management of any transportation system, regardless of the inherent complexity of the system. ITS can help operate, manage, and maintain the system once it has been constructed.

We believe that ITS should be systematically incorporated into the earliest stages of project development, especially into the planning and design of transportation projects.

We believe the best way to achieve this systematic incorporation into the process is through a coordinated, comprehensive program to “get out the word” on ITS to constituencies that might not otherwise consider the relevance of ITS to their transportation system.

GOALS

1. Provide forums to share and coordinate ITSGA member missions and experiences

2. Educate our members of national directions and technologies

3. Develop a broader ITS constituency

4. Educate policy makers (e.g., agency administrators, county commissioners, mayors, planning commissions, etc.) on benefits of continued operations and maintenance and how ITS can help.