ITS Georgia Monthly Board Meeting
January 28, 2015
10:00 am – 11:00 am
Gwinnett County DOT Central Facility

ITS GEORGIA BOARD OF DIRECTORS

Officers / Directors (2014–2015)

✓	**Tom Sever,** *President*
	Gwinnett County
	Grant Waldrop, *Vice President*
	GDOT
	Jennifer Johnson, *Secretary*
	Kimley-Horn & Associates, Inc.
	Ashlyn Morgan, *Treasurer*
	Atkins
✓	**Scott Mohler,** *Past President*
	URS Corporation

State Chapter Representative:

✓	**Shahram Malek**
	Arcadis

Directors (2014-2015):

✓	**Yancy Bachmann**
	World Fiber Technologies
	Mark Demidovich
	GDOT
✓	**Kenn Fink**
	Kimley-Horn & Associates, Inc.
✓	**Mike Holt**
	Parsons Brinckerhoff

Ex-Officio:

✓	**Greg Morris**
	FHWA

Directors (2015-2016):

✓	**Derrick Crowder**
	City of Roswell
	Winter Horbal
	Temple, Inc.
✓	**Alvin James**
	Kimley-Horn & Associates, Inc.
✓	**Keary Lord**
	Serco
✓	**Andy Phlegar**
	Atkins
✓	**Eli Veith**
	Veith Traffic

✓   *Indicates present at meeting*

Other Attendees Present:

Bill Wells
Joe Gillis

Issues Discussed	Action
Welcome • The December 2014 meeting minutes and January 2015 agenda were distributed. • Mr. Lord made a motion to approve the December 2014 meeting minutes. Mike Holt seconded the motion and approval was unanimous.	
Budget/Financials • 2015 Invoices have been sent out. Members need to pay before the March meeting in order to avoid being charged at non-member rates. • Balance of approximately $20K between checking and savings. • Ms. Morgan was not able to attend the meeting. She will have an updated budget at the next meeting. • Taxes are due in April. • Mr. Lord to investigate Directors and Officers insurance.	*Ms. Morgan to prepare budget for next meeting.* *Mr. Lord to investigate D&O Insurance.*
Other Business • Membership Update: Mr. Lord and Mr. James are assisting recruiting members based on the new membership categories that are now effective. Three companies have paid thus far. Mr. Lord and Mr. James have an aggressive plan to contact all members, even those that are not currently on the list, by utilizing the ITS 3C Summit list. Mr. Lord reviewed the new membership categories (contact Mr. Lord for details). It was decided that free lunches for certain memberships would not be applied until after organizations have paid their 2015 dues. Mr. Sever will make an announcement about the dues and March deadline during the meeting. • Legislative Update: Mr. Sever discussed updates to potential changes for the PE Board. Mr. Sever stated that a bill could be proposed this week for some additional transportation funding. • Legislative Reception: ITE has decided not to do a Legislative Session. ACEC has extended invitation and rate for Building Georgia Day, which will be held on February 11th. ACEC will be sending us a promo code. Check ACEC website for more info. ITSGA to review and determine at the end of the year whether we want to do a Legislative Update in 2016. We will try to invite legislators to Building Georgia Day. ITE sent out information, and Mr. Sever will also announce during the meeting. • ITSGA Website Update: Mr. Wells indicated that they were in the process of updating the website and showed an example of the home page and reviewed some of the new features. Website should launch in the next week. Mr. Malek asked to share it with ITS America. Mr. Wells will be sending out a link to the board to review the updates.	*Mr. Sever to make multiple announcements at today's meeting.* *Mr. Wells to send link to review new website.*

Issues Discussed	Action
• Engineering Georgia Magazine Update: Mr. Sever showed the Georgia Engineering magazine that we were using. The new magazine will be called "Engineering Georgia". Mr. Wells indicated that we will have a space in it again, and they will be looking for us to provide articles, etc. Mr. Sever indicated that their writers will come help write the articles, and ITSGA will not have to pay to participate. • Shackleford Scholarship Recruiting: Mr. Phleglar got the bylaws and is looking for guidance. Mr. Sever indicated that we got very few submittals last year. Mr. Fink indicated that we needed to do more follow up with professors and suggested creating a small poster to be posted in the schools. • Georgia Tech Student Chapter: Mr. Sever stated that they should be chartered soon. Our February 26th meeting will be held at GA Tech in the Ward Law Center and will be their introduction to us and us to them. • ITS Plan Review Training Course for GDOT Review: Training course was held on January 8th. There was good participation, and it was well received. Mr. Sever suggested reconvening the committee and determine what could be tweaked and how to move forward. Mr. Holt indicated that he had a meeting last week with the environmental group at GDOT and received a lot of questions about construction related issues, etc., and they indicated that they would also be interested in having a similar session. Potentially modify it for environmental impacts from ITS projects. Mr. Holt volunteered to take the lead on reconvening the committee. Mr. Sever indicated that if there was anyone else that knew of a group that may benefit to pass it along. • The ITSA Annual Meeting will be held on May 30th thru June 3rd in Pittsburgh, PA. The deadline for technical papers is February 6th. The deadline for "Best of ITS Award" nominations is February 27th. • 2015 Annual Meeting Planning Update – The ITSGA Annual Meeting will be held on Sunday, September 27th thru Tuesday, September 29th at the Jekyll Island Club. Ms. Morgan and Mr. Fink will set up a meeting in the next two weeks to review 2013 information. Mr. Holt asked to be involved in that meeting. • 2016 Annual Meeting Site Selection Update: Mr. Mohler stated that the 2016 Annual Meeting will be in Savannah. Mr. Mohler reached out to Carolina's chapter to see if they would like to participate. The Carolina's chapter indicated that they would likely be too new to participate but would like to be invited. Mr. Holt stated that they may want to participate as part of a kick-off. Mr. Mohler stated that it could still happen, but they were not ready to commit to room nights, etc. Mr. Mohler indicated pricing is up from the hotels that have been contacted, and he is expanding the search. Mr. Mohler asked if we could expand the search to Hilton Head being that it was out of state. The board agreed that it would not be an issue to expand the search. Mr. Mohler will continue to research locations. Mr. Bachmann pointed out that we need to make sure we reach out to FLITS and GRITS to make sure we don't have any conflict. Mr. Holt said he would follow up for 2016.	*Mr. Phleglar to reach out to professors and colleges.* *Ms. Morgan and Mr. Fink to set up Annual Meeting Planning meeting in next couple weeks.* *Mr. Mohler to expand search for hotels.*

Issues Discussed	Action
Committee Updates • Activities: Mr. Veith discussed setting dates for each future meeting so that rooms could be set up and to just determine speakers later. Mr. Veith indicated that they have more speaker ideas than meetings so they should be good. The new Alpharetta traffic engineer is going to be the speaker for the March monthly meeting. • Legislative: Mr. Gillis indicated that we were in the watch the Feds mode. GA realizing not enough funds from Feds. They recognize the problem and are looking for solutions. • Policies and Procedures: Mr. Morris to meet with Ms. Holmes next month to discuss. • Social: First social event will be Bingo at the Wing Factory on Tuesday, February 10th from 6:30 to 9:00 (free bingo starts at 7). Ms. Nottage had several other ideas.	
Closing Remarks • Anatria is today's sponsor. • The next board meeting will be held on February 26th at 11:30 AM at the Ward Law Center. Mr. Veith to coordinate getting a room for the board meeting.	*Mr. Veith to coordinate getting room for February board meeting.*