



*July 2019*  
*Board Meeting Documentation*

ITS Georgia Monthly Board Meeting

July 31, 2019

10:00 - 11:00 AM

Atlanta Regional Commission office, 229 Peachtree Street, Atlanta

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**ITS GEORGIA BOARD OF DIRECTORS**

**Officers / Directors (2018–2019):**

**Jenny Johnson, *President***  
Kimley-Horn

**Winter Horbal, *Vice President***  
Temple

**Marc Start, *Secretary***  
AECOM

**Xuewen Le, *Treasurer***  
Jacobs

**Michael Holt, *Past President***  
Stantec

**State Chapter Representative:**

**Jim Tolson**  
ARCADIS

✓ *Indicates present at meeting*

**Directors (2018-2019):**

**Dee Taylor**  
AECOM

**Bill Andrews**  
City of Sandy Springs

**Mark Demidovich**  
GDOT

**Matt Glasser**  
GDOT

**Ex-Officio:**

**Greg Morris**  
FHWA

**Directors (2019-2020):**

**Kofi Wakhisi**  
ARC

**Kristin Phillips**  
Gwinnett County

**Derrick Crowder**  
City of Roswell

**Whitney Nottage**  
Intelight

**Billy Stalcup**  
360ns

**Tom Udell**  
Jacobs

**Other Attendees Present:**

Bill Wells, ITS GA

Chuck Bailey, KCI

Dino Pampolina, Jacobs

Issues Discussed	Action
<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>A motion to approve meeting minutes for the June 26, 2019 (motion by Taylor, Udell support) – the motion was approved unanimously.</li> </ul>	
<p><b>Budget/Financials</b></p> <ul style="list-style-type: none"> <li><b>2019 financial statement:</b> Remove revenue shown in Feb/March for trivia. Insurance has been paid. There is no rental fee for ARC July lunch meeting.</li> </ul>	<p><i>Le to remove revenue associated with trivia.</i></p>
<p><b>Committee Updates</b></p> <ul style="list-style-type: none"> <li><b>August Meeting:</b> Mike Holt will fill in for Jenny Johnson. The ITSA training on August 28. AECOM is the sponsor. The board meeting will be cancelled for August.</li> <li><b>September Meeting:</b> Gwinnett is available for the space. It is reserved. The format is a road user panel, and the participants are being coordinated.</li> <li><b>Training:</b> training in December at Nitrozone; sponsorships under way. Natalie working on workshop content.</li> <li><b>Awards:</b> The closing date for nominations is Sept 27.</li> <li><b>Communication and Outreach:</b> all set for now. An email blast for award nominations will be sent out today.</li> <li><b>Elections:</b> Nominations open until August 9. Elections will be active starting on Aug 28, and close on Sept 30; election results will be announced on Oct 7 at the Annual Meeting. Winter to send out the final nominations to board members by email, and board members may suggest adjustments to the nominations. Nominees may speak briefly at the August lunch meeting.</li> <li><b>Legislative:</b> Tom indicated that the GMA conference (local governments), and a booth would cost \$875 for a 10x10 arrangement.</li> <li><b>Membership and Finance:</b> the current total is 88 paid members. There may be an issue for members that signed up as “small” when they are “large” organizations.</li> <li><b>Social:</b> next event is August 16, Monday Night Brewing. September 6 is the Braves game (\$5 per ticket with an order of 70 tickets). ITS GA will manage the registration. GA ITE will pay for the food. For the October through December timeframe, a walking tour is under consideration for when weather is nice.</li> <li><b>Scholarship:</b> The curbside management topic was selected. The flyer has gone out to the schools. The first applicant has been received. Selection of scholarships is scheduled by October 21.</li> <li><b>GA Tech Chapter Liaison:</b> no report this month.</li> </ul>	<p><i>Holt to fill in for Johnson for the August monthly meeting. Holt to provide speaker gifts for August.</i></p> <p><i>Horbal and Phillips to finalize speaker panel for September monthly meeting.</i></p> <p><i>Horbal to secure contract and date with Nitrozone for December training.</i></p> <p><i>Demidovich to secure two (2) sponsors for the December meeting + training.</i></p> <p><i>Horbal to send out final election nominations to board for final approval prior to elections opening on August 28.</i></p> <p><i>Glueckert an Stalcup to follow up with members that signed up as “small” even though they qualify as “large”; secure outstanding member dues.</i></p> <p><i>Send project photos, press releases, and/or new hire info to Wells for the GA Engineering magazine; send articles to Wells for ITSA newsletter, Momentum.</i></p> <p><i>Contact Tolson if you would like to be a speaker at an upcoming Georgia Tech ITS student chapter meeting.</i></p>

Issues Discussed	Action
<ul style="list-style-type: none"> <li>• <b>2019 ITSGA Annual Meeting:</b> The theme and logo (for branding/promotion) are set. The opening session speaker options are under consideration. There are 5 technical sessions. There is entertainment scheduled for Sunday night, and catering is scheduled for Monday night.</li> <li>• <b>2020 ITSGA Annual Meeting, Sept 27-29:</b> Jacobs will lead the conference planning. The Westin Jekyll site has been selected, and the contract has been signed.</li> <li>• <b>2021 Site Planning (Savannah) Sept 19-21:</b> AECOM will lead the conference planning. The JW Marriott site has been selected, and the contract has been signed.</li> <li>• <b>2022 5C Summit:</b> this opportunity will be discussed at future meetings.</li> </ul>	<p><i>Bailey and the Annual Meeting Committees to finalize the conference technical program.</i></p> <p><i>Bailey to secure final contracts for 2019 Annual Meeting: Sunday night entertainment, Monday night caterer, keynote speaker, etc.</i></p> <p><i>Le to send in \$3,000 deposit to JW Marriott for 2021 Annual Meeting.</i></p>
<p><b>Closing Remarks</b></p> <ul style="list-style-type: none"> <li>• Johnson closed the 7/31 board meeting.</li> <li>• The next board meeting will be held on September 25 at 10 AM at the Gwinnett County TCC.</li> </ul>	



# ITS Georgia Board Meeting

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Atlanta Regional Commission

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Jenny Johnson, President  
Winter Horbal, Vice President  
Marc Start, Secretary  
Xuewen Le, Treasurer  
Mike Holt, Past President

### Directors 2019-2020:

Whitney Nottage  
Billy Stalcup  
Tom Udell  
Kristin Phillips  
Kofi Wakhisi  
Derrick Crowder

### Directors 2018-2019:

Bill Andrews  
Dee Taylor  
Mark Demidovich  
Matt Glasser

### State Chapter Representative

Jim Tolson

### Ex-Officio

Greg Morris, FHWA

## AGENDA

- Approve June 2019 meeting minutes
- Financial Report (Le)
  - 2019 Financial Statement Summary (to-date)
  - Renew Hartford Liability Insurance by 8/3; send receipt to Johnson (Le)
- Committee Statuses
  - Activities (Crowder/Horbal/Andrews)
    - Review of Monthly Meetings Schedule – speakers/venues/sponsors
      - Aug topic/speaker – ITSA Cybersecurity Workshop, 8/28, 10am-3pm
        - Johnson jury duty – Holt to fill-in – speaker bios & gifts
      - Sept topic/speaker – need to finalize Road User panel (Horbal/Phillips)
    - ITSGA Technical Workshop – tentatively for early-Dec (Smusz-Mengelkoch)
      - Topic: Closing the gap between IT professionals & ITS engineers
      - Status of securing NitroZone contract for workshop + social (Horbal)
      - Sponsorship – 1 for workshop + 1 for social (Demidovich)
  - Awards – Maggiano’s Cumberland on 11/13 (Johnson)
    - Open Award nominations 8/1; close nominations 9/27 (Wells)
  - Communications/Outreach (Wells)
  - Elections (Horbal)
    - Call for nominations: June 26 – Aug 9
    - Approval of candidates: Aug 28 (email vote in lieu of board meeting?)
    - Open elections: Aug 28
    - Close elections: Sept 30
    - New board will be announced at AM (banquet on Mon, 10/7)
  - Legislative (Wakhisi/Udell)
    - Consider having booth at 2020 GA Municipal Association (GMA) – What is registration cost for non-profits? (Udell)
  - Membership (Glueckert/Stalcup/Glasser)
    - Total membership to-date?
    - Non-member rates now apply
  - Networking/Social (Nottage)
    - Next Social: Friday, 8/16 from 5-7pm at Monday Night Brewing, West-Midtown
    - Mark your calendar: Joint Braves game with GAITE – Friday, 9/6



- Scholarship (Taylor)
  - Committee to select winners by 10/21 so that Johnson can order plaques in time for 11/13 Awards Banquet
- Student Chapter (Tolson)
- ITSA Liaison (Tolson)
- ITSGA 2019 Annual Meeting (Bailey) – Oct 6-8<sup>th</sup> in Athens, GA
  - Status from technical committee / review of topics & presenters
  - Secure entertainment for Sunday night (at The Graduate)
  - Secure catering & entertainment for Monday night (at Creature Comforts)
- ITSGA 2020 Annual Meeting – September 27-29, 2020 – Jekyll Island, GA (Johnson/Pampolina)
  - All contracts have been secured
  - Jacobs will be 2020 Conference Chair; Dino Pampolina is the main point of contact
- ITSGA 2021 Annual Meeting – September 19-21, 2021 – Savannah, GA (Johnson)
  - Signed contract submitted to JW Marriott; need executed contract from Rosendahl
  - Need to pay initial \$3,000 deposit by 8/9/2019 (Le)
  - Anyone interested in volunteering to be 2021 AM Conference Chair? (Start/AECOM?)
- **The next monthly meeting is scheduled for Wednesday, August 28<sup>th</sup> at City Springs from 10am – 3pm for the ITSA “Cybersecurity Basics” workshop.**
- **Johnson has jury duty. Do we want to cancel August Board meeting? (Currently scheduled for 8/28 from 8am – 10am at City Springs.)**

ITSGA Monthly Meetings Schedule

Date	Location	Topic	Speaker	Sponsor	Notes
Sat, Jan 19, 2019	City Springs	Holiday Hangover Party	N/A	N/A	Joint social with GAITE
Wed, Feb 27, 2019	GA Tech Bill Moore Student Success Center	2018 Shackelford Scholarship Winners	Presentations of scholarship essay (Vision Zero + ITS); Cohen moderate	360ns	
Wed, Mar 27, 2019	City Springs	CEIS: Government & OEM	Panel: Andrew Heath, Steve Gehring, & Bryan Mulligan; Horbal moderate	Temple	
Wed, April 24, 2019	Aviation Community Cultural Center	UPS Regional Facility	Frank Morris, Vice President - UPS Corporate Public Affairs	Ads	Tour of UPS Facility is not allowed at this time
Thurs, May 9, 2019	City Springs	Super Bowl	Matt Glasser (GDOT) & Liz Johnson (Kimley-Horn)	Intelligent (ITSGA) + Wolverton (GAITE)	Joint meeting with GAITE and ACEC-GA
Wed, Jun 26, 2019	City Springs	Micro-mobility	Nimsa Davari (Lime)	ITS Digital Technologies	
Wed, Jul 31, 2019	ARC	Regional ITS Architecture & TSMO Planning Process	Wakhisi & Smusz-Mengelkoch	Kimley-Horn	
Wed, Aug 28, 2019	City Springs	Cybersecurity	ITSA PCB Training Course	AECOM	Johnson to coordinate PCB course with ITSA
Wed, Sept 25, 2019	Gwinnett County TCC		<b>Horbal/Phillips to finalize speaker/topic</b>	Control Technologies	Road User Panel featuring GCDOT personnel (Trucking/Delivery/Transit/Emergency Vehicles/Peds/Bikes) with Michael Sullivan as the moderator
October 6-8, 2019	Athens, GA		<b>2019 Annual Meeting</b>	KCI	
Wed, Nov 13, 2019	Maggiano's	Awards Banquet	Johnson + Awards Committee	Wavetronix	Johnson to order with Benchmark Trophies for awards & scholarships
Early December	<b>Nitrozone</b>	IT Professional + ITS Engineer (collaboration/workshop)	Natalie Smusz-Mengelkoch	<b>(1 for workshop + 1 for social)</b>	Horbal to secure date & contract with Nitrozone (contract to include space for workshop, social activities, and catering); Demidovich to secure both sponsors

implies different date than our typical last Wednesday of month

