



June 2019 Board Meeting Documentation

ITS Georgia Monthly Board Meeting
June 26, 2019
10:00 AM – 11:30 AM
Sandy Springs Performing Arts Center

ITS GEORGIA BOARD OF DIRECTORS

Officers / Directors (2018–2019):

☒ **Jenny Johnson, *President***
Kimley-Horn

☒ **Winter Horbal, *Vice President***
Temple

☐ **Marc Start, *Secretary***
AECOM

☒ **Xuewen Le, *Treasurer***
Jacobs

☒ **Michael Holt, *Past President***
Stantec

Directors (2018-2019):

☒ **Dee Taylor**
AECOM

☐ **Bill Andrews**
City of Sandy Springs

☒ **Mark Demidovich**
GDOT

☒ **Matt Glasser**
GDOT

Directors (2019-2020):

☐ **Kofi Wakhisi**
ARC

☐ **Kristin Phillips**
Gwinnett County

☒ **Derrick Crowder**
City of Roswell

☒ **Whitney Nottage**
Intelight

☐ **Billy Stalcup**
360ns

State Chapter Representative:

☐ **Jim Tolson**
ARCADIS

Ex-Officio:

☒ **Greg Morris**
FHWA

☒ **Tom Udell**
Jacobs

✓ *Indicates present at meeting*

Other Attendees Present:

Bill Wells, ITS GA
Ben Robinson, HNTB
Mahesh Atluri, HNTB

Issues Discussed	Action
<p>Welcome</p> <ul style="list-style-type: none"> A motion to approve meeting minutes for the May 29, 2019 board meeting (motion by Taylor, Horbal support) – the motion was approved unanimously. 	
<p>Budget/Financials</p> <ul style="list-style-type: none"> 2019 Financial Statement: Johnson distributed an updated financial statement (as of June 25, 2019). May 9th joint meeting with GAITE and ACEC-GA: Le to pay final invoice. Johnson to coordinate financial close-out with GAITE and ACEC-GA; each organization owes ITSGA \$126.12. June 26th Monthly Meeting: Wells to get final invoice from City Springs. Le to pay final invoice to City Springs for our June 26th monthly meeting. 	<p><i>Holt to check mailbox for check from ACEC-GA and GAITE to close out the financials for 5/9 monthly meeting.</i></p> <p><i>Wells to get final invoice from City Springs, and Le to pay final invoice to City Springs for 6/26 monthly meeting.</i></p> <p><i>Le to show expenses for June social and to add line item for social registrations (add May and June incomes to this line item).</i></p>
<p>Committee Updates</p> <ul style="list-style-type: none"> Activities: Wakhisi will need to finalize the speaker and topic for July monthly meeting at ARC. The board agreed that for the September monthly meeting that a GCDOT Road User Panel would be a good topic; Horbal to coordinate with Phillips in getting that planned. Awards: scheduled for Nov 13, at Maggiano's Cumberland. Wells will open nomination on August 1st using the newly approved award names and descriptions. Nominations will close on September 27th. Communication and Outreach: Nothing to report. Elections: call for nominations, June 26 – August 9; approval of candidates – at August 28th board meeting; open elections – August 28th; close elections – September 30th; new board will be announced at the Annual Meeting banquet on October 7th. Legislative: Udell suggested that ITSGA consider having a booth at the 2020 Georgia Municipal Association (GMA) conference. Membership and Finance: if a member becomes a member before or during the Annual meeting, they are only considered a member for that year; they would need to renew membership the following year. If a member joins AFTER the Annual Meeting, then their membership will carry-over 	<p><i>Wakhisi to finalize speaker and topic for the July monthly meeting.</i></p> <p><i>Horbal/Phillips to coordinate September monthly meeting – Gwinnett County road user panel.</i></p> <p><i>Horbal to secure contract with NitroZone for technical workshop + social for early December.</i></p> <p><i>Demidovich to secure two sponsorships for December technical workshop + social. Winter to provide date of event.</i></p> <p><i>Udell to get information for non-profit registration for GMA Annual Meeting. Wells to send to Glueckert info for GMA contact.</i></p>

Issues Discussed	Action
<p>into the following year only.</p> <ul style="list-style-type: none"> • Social: Bowling event was held on Friday, June 21st. Potential upcoming events include: July – trivia, August – outdoor concert series, September – Braves game with GAITE, November – food/wine tour, December – trivia. The tentative date for the joint Braves game with GAITE is Friday, September 6th. • Scholarship: Scholarship committee needs to have winners selected no later than 10/21 so that Johnson will have enough time to get plaques ordered through Benchmark Trophies. Taylor distributed a draft of the 2019 Scholarship Application to the board for review. • GA Tech Chapter Liaison: Nothing to report. • ITSA: Nothing to report. • 2019 ITSGA Annual Meeting (Athens, GA): The technical committee provided an update to the board. KCI is finalizing the logo and theme for conference. The technical committee will continue finalizing speakers and topics for all of the AM sessions. Discussions were made on potential keynote speakers. Discussions were made regarding the potential “PechaKucha” for the opening session. • 2020 ITSGA Annual Meeting (Jekyll Island, GA): Contracts are currently being coordinated/finalized with Villa Ospo and all other off-site vendors. Pampolina and Jacobs will be the 2020 Conference Chair. • 2021 ITSGA Annual Meeting (Savannah, GA): The site selection committee was in Savannah on June 14th. Site visits included Hyatt Regency, Marriott Riverfront, and the new JW Marriott. Johnson is coordinating with Rosendahl on collecting more details for the JW Marriott and will present all of the information to the board once received. 	<p><i>Nottage to coordinate with GAITE for Braves game.</i></p> <p><i>Glasser/Nottage to follow-up with potential availability of Keynote Speakers for 2019 AM.</i></p> <p><i>KCI/Bailey to finalize 2019 AM Theme and Logo and send to Wells to use in promoting event online.</i></p> <p><i>Horbal to get more details regarding the PechaKucha for the 2019 AM.</i></p> <p><i>KCI/Bailey to finalize entertainment for Sunday Night (The Graduate) and to finalize entertainment and catering/appetizers for Monday Night (Creature Comforts) for the 2019 AM.</i></p> <p><i>Johnson to continue coordination with Rosendahl for 2020 AM and 2021 AM.</i></p>
<p>Closing Remarks</p> <ul style="list-style-type: none"> • Johnson closed the 6/26 board meeting. • Next board meeting will be 7/31 at 10am at ARC. The monthly meeting will follow at 11:30am. 	

Attachments:

- Financial Statement (as of June 25, 2019)
- Monthly Meetings Schedule
- 2019 Scholarship Application
- 2019 AM: Technical Committee Speakers/Topics Update

ITS Georgia 2019 Budget Outlook
6/25/2019

7/25/2019						2018 YE	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	2019 YE		
		Starting Balances	Checking =	\$	74,510.71				\$71,721.20	\$71,532.09	\$75,090.42										
			Savings =	\$	48,646.79				\$58,649.20	\$58,650.50	\$58,651.99										
				\$	123,157.50	\$0.00	\$0.00	\$0.00	\$130,370.40	\$130,182.59	\$133,742.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
INCOME																					
		BUDGET					Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Summary		
CATEGORY	DESCRIPTION	INCOME	EXPENSE	NUMBER	TOTAL																
Administrative																					
Membership Dues	Small firm	\$ 150.00		10	\$ 1,500.00	\$925.00			\$475.00	\$175.00	\$300.00										
Membership Dues	Large firm	\$ 400.00		80	\$ 32,000.00	\$9,400.00	\$3,900.00	\$3,900.00	\$3,350.00	\$3,950.00											
			Subtotal		\$ 33,500.00	\$10,325.00	\$3,900.00	\$4,375.00	\$3,525.00	\$4,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,375.00		
Annual Meeting																					
Registration		\$ 62,250.00		1	\$ 62,250.00																
Sponsorship		\$ 47,500.00		1	\$ 47,500.00																
Exhibitors		\$ 9,900.00		1	\$ 9,900.00																
			Subtotal		\$ 119,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Monthly Meetings																					
Monthly Meeting Fees	Registration	\$ 1,800.00		10	\$ 18,000.00		\$1,945.00	\$3,060.00		\$1,568.33	\$2,225.00										
Monthly Meeting Sponsors	Lunch meeting sponors	\$ 500.00		10	\$ 5,000.00		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00		\$500.00				
Annual Holiday Dinner	Members & spouses/guests	\$ -		0	\$ -	\$997.50															
			Subtotal		\$ 23,000.00	\$997.50	\$2,445.00	\$3,560.00	\$500.00	\$2,068.33	\$2,725.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00	\$0.00	\$14,295.83		
			TOTAL INCOME =	\$	176,150.00	\$11,322.50	\$6,345.00	\$7,935.00	\$4,025.00	\$6,318.33	\$2,725.00	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00	\$0.00	\$40,670.83		
EXPENSES																					
Administrative																					
Wells Communication Inc	Bill Wells' contract		\$ 2,500.00	12	\$ 30,000.00	(\$2,500.00)	(\$2,500.00)	(\$2,500.00)	(\$2,500.00)	(\$2,500.00)	(\$2,500.00)										
General Admin Expenses	Misc expense reimbursements		\$ 500.00	1	\$ 500.00	(\$8.00)	(\$10.00)	(\$84.19)			(\$10.20)										
Website fee	Annual fee for web/domain reg.		\$ 250.00	1	\$ 250.00																
Inuit/Paypal fees	CC and reader usage fees		\$ 300.00	12	\$ 3,600.00	(\$12.95)	(\$12.95)	(\$20.14)	(\$12.95)	(\$20.29)	(\$12.95)										
ACEC Administrative Agreement	Administrative fee and magazine		\$ 1,200.00	1	\$ 1,200.00	(\$287.50)	(\$84.00)			(\$84.00)	(\$84.00)										
Secretary of State	Corporate registration		\$ 30.00	1	\$ 30.00																
Insurance	Hartford liability		\$ 550.00	1	\$ 550.00																
Taxes	ITSGA filing		\$ -	1	\$ -																
ITSA memberships	Membership dues		\$ 500.00	1	\$ 500.00		(\$500.00)														
ITSGA member rebates	Assume 5 requested		\$ 100.00	5	\$ 500.00																
Networking/social committee	Networking activities		\$ 4,000.00	1	\$ 4,000.00		(\$150.00)			(\$450.00)											
Training	Webinars, ITSA workshops, etc.		\$ 1,000.00	1	\$ 1,000.00																
Miscellaneous	President's discretion		\$ 500.00	1	\$ 500.00																
			Subtotal		\$ 42,630.00	(\$2,808.45)	(\$3,256.95)	(\$2,604.33)	(\$2,512.95)	(\$3,064.49)	(\$2,596.95)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$16,844.12)		
Annual Meetings																					
Bill Wells Comps	Comps for 2019 AM attendance		\$ 1,000.00	1	\$ 1,000.00																
2019 Hotel Contract	Hyatt Place		\$ -	1	\$ -																
2019 Conference Center Contract	Athens Classic Center (meeting space + food)		\$ 15,178.00	1	\$ 15,178.00																
2019 Sunday Banquet	The Graduate		\$ 15,422.00	1	\$ 15,422.00																
2019 Monday Brewery	Creature Comforts		\$ 7,077.00	1	\$ 7,077.00						(\$1,150.00)										
2019 Monday Banquet	Georgian Hall		\$ 13,253.00	1	\$ 13,253.00				(\$2,500.00)												
2019 Entertainment Contracts	Sun + Mon nights		\$ 1,000.00	2	\$ 2,000.00																
2019 Miscellanous	Speaker gifts, shirts, prizes, etc.		\$ 21,262.00	1	\$ 21,262.00																
2020 Annual Meeting Deposits	Conference center, progressive dinner, etc.		\$ 7,500.00	1	\$ 7,500.00							(\$1,000.00)									
2020 Site Visits			\$ 500.00	1	\$ 500.00				(\$353.59)												
			Subtotal		\$ 83,192.00	\$0.00	\$0.00	\$0.00	(\$2,853.59)	(\$1,150.00)	(\$1,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,003.59)		
Monthly Meetings																					
Constant Contact	Web hosting for registration		\$ 70.00	12	\$ 840.00	(\$70.00)	(\$70.00)	(\$70.00)	(\$70.00)	(\$70.00)	(\$70.00)										
Meeting room rentals	Monthly meeting location		\$ 250.00	10	\$ 2,500.00			(\$1,361.08)	(\$390.00)												
Catering	Food for monthly meetings		\$ 1,800.00	10	\$ 18,000.00		(\$1,578.98)	(\$2,346.40)	(\$1,144.38)	(\$1,694.45)							(\$1,100.00)				
Speaker travel	Travel expenses		\$ 500.00	2	\$ 1,000.00																
Annual Holiday Dinner	Dinner & entertainment		\$ -	0	\$ -	(\$3,558.08)															
			Subtotal		\$ 22,340.00	(\$3,628.08)	(\$1,648.98)	(\$3,777.48)	(\$1,604.38)	(\$1,764.45)	(\$70.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,100.00)	\$0.00	(\$13,593.37)		
Sponsorships/Scholarships																					
ACEC GA Engineering Awards Sponsorship	Sponsorship (includes 2 tickets to dinner)		\$ 500.00	1	\$ 500.00		(\$500.00)														
Georgia Tech student chapter	Meeting reimbursements		\$ 100.00	6	\$ 600.00																
GT Exploring Engineering Academy	EEA Student Scholarship (Golden Eagle)		\$ 1,000.00	1	\$ 1,000.00			(\$1,000.00)													
TIME Sponsorship	Sponsorship for TIME conference		\$ 600.00	1	\$ 600.00																
Scholarships	Student scholarships (ITS/TEOF)		\$ 3,000.00	5	\$ 15,000.00																
Awards	ITSGA awards & scholarship plaques		\$ 1,200.00	1	\$ 1,200.00																
			Subtotal		\$ 18,900.00	\$0.00	(\$500.00)	(\$1,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)		
			TOTAL EXPENSE =		\$167,062.00	(\$6,436.53)	(\$5,405.93)	(\$7,381.81)	(\$6,970.92)	(\$5,978.94)	(\$3,666.95)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,100.00)	\$0.00	(\$36,941.08)		
			BUDGETED NET INCOME =		\$9,088.00															ACTUAL NET INCOME =	\$3,729.75

ITSGA Monthly Meetings Schedule					
Date	Location	Topic	Speaker	Sponsor	Notes
Sat, Jan 19, 2019	City Springs	Holiday Hangover Party	N/A	N/A	Joint social with GAITE
Wed, Feb 27, 2019	GA Tech Bill Moore Student Success Center	2018 Shackelford Scholarship Winners	Presentations of scholarship essay (Vision Zero + ITS); Cohen moderate	360ns	
Wed, Mar 27, 2019	City Springs	CES: Government & OEM	Panel: Andrew Heath, Steve Gehring, & Bryan Mulligan; Horbal moderate	Temple	
Wed, April 24, 2019	Aviation Community Cultural Center	UPS Regional Facility	Frank Morris, Vice President - UPS Corporate Public Affairs	Axis	Tour of UPS Facility is not allowed at this time
Thurs, May 9, 2019	City Springs	Super Bowl	Matt Glasser (GDOT) & Liz Johnson (Kimley-Horn)	Intelight (ITSGA) + Wolverton (GAITE)	Joint meeting with GAITE and ACEC-GA
Wed, Jun 26, 2019	City Springs	Micro-mobility	Nima Daivari (Lime)	ITS Digital Technologies	
Wed, Jul 31, 2019	ARC	Wakhisi to finalize speaker/topic		Kimley-Horn	Ideas: ARC - TSMO update; federal funding as it relates to ITS projects
Wed, Aug 28, 2019	City Springs	Cybersecurity	ITSA PCB Training Course	AECOM	Johnson to coordinate PCB course with ITSA
Wed, Sept 25, 2019	Gwinnett County TCC	Horbal/Phillips to finalize speaker/topic		Control Technologies	Phillips has secured Gwinnett TCC (capacity is 75); Idea 1 - D1/AECOM present on RTSO & Champs in D1; Idea 2 - Road User Panel featuring GCDOT personnel with Sully as moderator
October 6-8, 2019	Athens, GA	2019 Annual Meeting		KCI	
Wed, Nov 13, 2019	Maggiano's	Awards Banquet	Johnson + Awards Committee	Wavetronix	Johnson to order with Benchmark Trophies for awards & scholarships
Early December	Nitrozone	IT Professional + ITS Engineer (collaboration/workshop)	Natalie Smusz-Mengelkoch	(1 for workshop + 1 for social)	Horbal to secure date & contract with Nitrozone (contract to include space for workshop, social activities, and catering); Demidovich to secure both sponsors

implies different date than our typical last Wednesday of month



2019 Intelligent Transportation Society of Georgia Wayne Shackelford Engineering Scholarship

The ITS Georgia Chapter supports student involvement in the engineering profession and hopes to encourage future Georgia ITS Engineers through the Wayne Shackelford Engineering Scholarship Program.

ITS Georgia has budgeted up to \$15,000 for scholarships in 2019. All award decisions will be made after a review by the Scholarship Committee and action by the Board of Directors. The Chapter reserves the right to reject any or all of the submissions should they be found to be inadequately prepared, or the content unacceptable. Essay submissions for the Scholarships will be evaluated based on the following criteria:

1. Candidates must be enrolled in an ABET accredited university in Georgia.
2. Candidates must submit a transcript for any college coursework completed (an unofficial transcript is acceptable). A GPA of 3.0 or higher is required.
3. Candidates should be currently enrolled in an undergraduate or graduate degree program in a transportation related field such as civil engineering, urban planning, computer engineering or electrical engineering.
4. Candidates are asked to submit an essay (maximum of 1,000 words) in response to the following prompt:

Intelligent Transportation System (ITS) Devices can be utilized to handle the “curbside user battle” in the Atlanta area. Examples of which are pedestrians, delivery vehicles, scooters, bikes, uber/lyft, taxis, and emergency vehicles. As an “ITS consultant”, what ITS-specific solutions would you propose to your local government client to help address this “curbside congestion” crisis, how long would it take to implement those strategies, and what metrics would you measure to determine the success of your resolutions? Included in this discussion should be some of the items below:

- a. **How are other cities handling this battle?**
- b. **Who do the solutions positively and negatively impact the most. Do they work everywhere and should they be based on criteria?**
- c. **What are the pros/cons of each solution?**
- d. **What should the “ITS consultant” need to consider when implementing a strategy?**
- e. **Should the strategy differ from one location to another?**
- f. **Would there need to be business and general public involvement?**

Each candidate should submit the following to **Dee Taylor (dee.taylor@aecom.com)** **no later than midnight on Sunday, September 29, 2019: 1,000 word essay, transcript, as well as a good quality head shot, and a 100 word summary of your essay.** The 1,000 word essay and transcript must be scanned and emailed with appropriate signatures before the deadline.

The Scholarship Committee will announce the winners by October 21, 2019.

Scholarship winners are requested to attend the ITS Georgia Awards Banquet, to be held on November 13 at 11:30AM at Maggiano's (Cumberland Mall Location). Scholarship winners are also required to make a presentation elaborating on their essay responses at the ITS Georgia Monthly Meeting to be held in February 2020. Scholarship applicants are responsible for their transportation costs, but their registration costs for the meeting will be paid by ITS Georgia.

Attach additional sheets if necessary, but information not specifically requested in the application form will be discarded.

2019 ITS Georgia Annual Meeting and Exposition

ITS: Automatic for the People

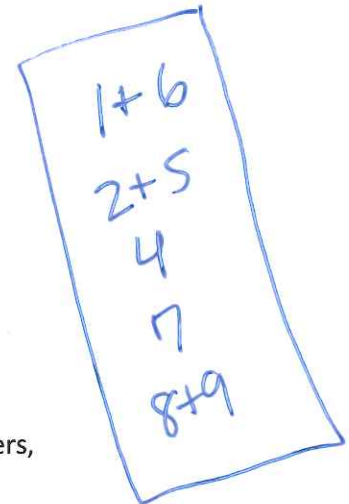
Opening Session

1. Pres. Jenny J
2. PechaKucha – winter getting more details
 - a. Sponsors – both vendors and consultants (drone usage)
 - b. Abstracts – Bosch, MioVision, CineMassive, Citel, Applied Information, 360, etc.
3. Keynote speaker

Technical Sessions:

1. Roundtable – includes locals to discuss ITS items going on in their area, ideas on CV/AV, etc....
 - a. GDOT
 - b. Gwinnett
 - c. Athens-Clarke
 - d. Augusta
 - e. Aerotropolis
 - f. Cobb
 - g. Atlanta
 - h. Others/politicians?
2. Panel on CAV/V2X to include states to which GA shares a state line – TN and FL
 - a. John Hibbard (GA)
 - b. Brad Freeze (TN)
 - c. Bob Frey (FL/THEA)
3. Curbside Management User Panel
 - a. Delivery trucks
 - b. UPS/Amazon/
 - c. Scooters/bicycles
 - d. Peds
 - e. Autonomous shuttles
 - f. Transit
 - g. Uber/lyft
 - h. Future AV drop offs...
 - i. Incl. City planning directors, Central Atlanta Progress, Developers,
4. Communications Network
 - a. KHA – Preparing for Emerging Technologies and Your Communications Network
 - b. 360 – ITS and Cyber Security Challenges
5. CV – Radios
 - a. Dr. Alex H (UofA) – Co-Deployment of DSRC Radio and Cellular Connected Vehicle Technology in Tuscaloosa, AL and Northport, AL
 - b. NEMA person – Deploying Connected Vehicle Technology in Uncertain Technological Environments (Standards currently being written and to be completed by mid-December)
 - c. Georgia Tech, 5GAA, Automotive companies?
 - d. Georgia CV Bill – Meagan Hanson?

AM 2020



2019 ITS Georgia Annual Meeting and Exposition

ITS: Automatic for the People

6. Plans from Locals
 - a. GCDOT - Gwinnett County Connected Vehicle Technology Master Plan
 - b. Augusta/AECOM - Augusta-Richmond County ATMS Expansion
 - c. Aerotropolis/Modern Mobility - Virginia Avenue Smart Corridor
 - d. City of Atlanta SMART City Program
 - e. Athens/Clarke County?
 - f. Georgia Tech Smart Communities Challenge update, Debra Lam?
 - g. Georgia Power Smart Cities Plan-LPR (\$700K)
 - h. ARC – Enhancing Regional TSM&O through Advanced Technology Pilot Deployment
7. Transit/Multi-modal
 - a. CobbLinc – making transit signal priority a reality in Cobb County, Georgia
 - b. Georgia Tech - High-Speed Interstate Ground Highway
 - c. GDOT? – Freight Management Plan – how is ITS being used to help
 - d. Marsha with MARTA
 - e. Autonomous Shuttle? Doraville location
8. GDOT Session
 - a. GDOT ATMS selection
 - b. GDOT Freight management plan
 - c. GDOT ITS Maintenance contract
 - d. GDOT Managed Lanes – wrong way detection, etc.
 - e. GDOT Districts and ITS?
 - f. GDOT other...
9. Express Lane Operations. Focus on lessons learned, and ITS engineering practices that should be carried forward to the next big MMIP push
 - a. Mark Demidovich (data)
 - b. Marc Plotkin (day to day ops)
 - c. Requel Williams (Standard Operating Procedures/Guidelines)
 - d. Jason Josey (HERO)
 - e. SRTA (Annie Gillespie, Cris Sanders, or designee.)