



August 2018
Board Meeting Documentation

ITS Georgia Monthly Board Meeting
August 29, 2018
9:30 am – 11:00 am
ARC Office

ITS GEORGIA BOARD OF DIRECTORS

Officers / Directors (2018–2019):

- Jenny Johnson, *President***
Kimley-Horn
- Winter Horbal, *Vice President***
Temple
- Marc Start, *Secretary***
AECOM
- Xuewen Le, *Treasurer***
Atkins
- Michael Holt, *Past President***
WSP

Directors (2018-2019):

- Dee Taylor**
AECOM
- Bill Andrews**
City of Sandy Springs
- Mark Demidovich**
GDOT
- Matt Glasser**
GDOT

Directors (2017-2018):

- Kenn Fink**
Kimley-Horn
- Alvin James**
Kimley-Horn
- Keary Lord**
Atkins
- Whitney Nottage**
Intelight
- Billy Stalcup**
360ns
- Tom Udell**
CH2M

State Chapter Representative:

- Jim Tolson**
ARCADIS

Ex-Officio:

- Greg Morris**
FHWA

✓ *Indicates present at meeting*

Other Attendees Present:

Bill Wells – ITS GA
 ARC – Kofi Wakhisi, Maria Roell

Issues Discussed	Action
<p>Welcome</p> <ul style="list-style-type: none"> • Motion to approve meeting minutes for July (motion by Fink, Lord support) – motion approved unanimously. 	
<p>Budget/Financials</p> <ul style="list-style-type: none"> • Need to add under ‘annual meetings’: a \$7,700 deposit was made for the 2019 Annual Meeting. • The March (Cradlepoint, Billy) and June (Vaisala, Matt) lunch meeting sponsors have not paid yet. Bill will provide link to the folks that will follow up. • Add Whirly ball to the budget. 	<p><i>Xuewen to update the financial report.</i></p> <p><i>Bill to provide links to Billy and Matt, who will follow up with non-paying sponsors.</i></p>
<p>Committee Updates</p> <p>Activities:</p> <ul style="list-style-type: none"> • New speaker gifts have arrived and are paid for. Matt Glasser will hold them at his office. • September monthly meeting: The ATL speaker is confirmed; Billy will confirm the Bobby Dodd location, else the meeting will be held somewhere else at GT. • 2019 ITSGA Annual Meeting: The 2019 ITSGA annual meeting will be held at the Classic Center, Athens. The deposit has been paid. A conference chair assignment is needed; Jacobs (Tom Udell) will consider, and this assignment will be addressed at the next meeting in September. • Training opportunity: December opportunity is under consideration, with the topic of travel time performance measures. Potential subgroups for training are (1) retiming corridor, or (2) TE study. Two conference rooms would be needed. The suggested location is Whirly Ball located at Holcomb Bridge Road at SR 9 in Roswell. The tentative schedule 12-4 PM for training, and 4-6 PM for Whirly ball. The accommodations currently cover 40 people with a cost of approx. \$3,300, and primarily aimed at private sector. From the current budget, possibly use \$1,000 for training and \$1,000 for speaker travel not used (\$2,000 total). Consider sponsorship to cover the cost; target cost of \$35/head, \$1,400 total. The discussion regarding an open bar decision in progress, perhaps by sponsor. • Awards: the deadline is Sept 29, and the award ceremony will be held Nov 14. The dinner headcount due Nov 9. Menu selected by Jenny. Registration for the dinner will be opened after 5C. • Communications: typically, the sponsors from Annual Meeting get spot on the ITS GA website (Oct to Oct duration). Sponsorships for the 2019 ITS GA conference will be featured on the ITS GA website as soon as agencies commit to sponsorship. • Elections: Alvin and Keary will not be running as part of the next slate of officers. The next slate was passed unanimously (motion by Start, Stalcup support). The candidates will be given 1 min to speak at the Sept meeting, then elections will be opened after that. Winter to coordinate the 	<p><i>Send project photos, press releases, and/or new hire info to Bill Wells for the GA Engineering magazine.</i></p> <p><i>Send social activity ideas to Rachel Cohen.</i></p> <p><i>Tom Udell (Jacobs) will consider the conference chair assignment for the 2019 ITSGA Annual Meeting.</i></p> <p><i>Bill will begin advertising the award process.</i></p> <p><i>Matt Glasser to identify the cost of the open bar for the Whirly Ball event.</i></p> <p><i>Winter Horbal to coordinate with candidates regarding the 1 minute speech available to candidates at the Sept meeting.</i></p> <p><i>Contact Jim Tolson if you would like to be a</i></p>

Issues Discussed	Action
<p>elections; Jenny to notify Winter.</p> <ul style="list-style-type: none"> • Legislative: the hot topic is scooters and scooter lanes. • Membership: currently at 79. Goal is 90. • Social Activities: The Clemson /Georgia Tech tailgating event will be Georgia ITE's responsibility. The event has been announced via GAITE. • Scholarships: (Dee) applications went out Aug 2 to the schools Georgia Southern, Mercer, KSU, Georgia Tech, and UGA. The deadline for the applications is October 14. • ITS@GT Student Chapter: (Jim) the student meetings start in September, and occur on the 4th Thurs of the month. Contact Jim to sign up to speak. • ITSA: Nothing to report this month. • 5C conference update: registration is now open. Early bird registration ends Friday, August 31. Comps were requested by GDOT (5 persons), and all 5 of the GDOT attendees are speaking at the event. The comp amount would be held back at the end and would cover registration only, \$350 each, \$1,750 total. The motion passed unanimously (motion by Start, Udell support), passed unanimously. For the future, the general consensus is that there is a need separation between comp for speakers and general attendees who are not speakers. • Holiday party: no report provided this month. The target is late January 2019, and looking at Saturday and Sunday options right now. Planning for 60. The party will replace the January monthly meeting. The consensus was that the end of the month is preferable (January 26). • ARC ITS Architecture/TMSO project presentation. Kofi and Maria from ARC provided a summary of the project. Components include a vision for the region and an update ITS architecture, which necessary for using the federal funding for ITS projects. The project duration is 16-18 months. Community outreach and stakeholder engagement is included in the project, for ITS GA may play a role. Potential stakeholder engagement options: (4) ½ day workshops to (1) establish the vision, (2) architecture, (3) pilot project applications, (4) draft presentation. The workshops may possibly be held just before or after an ITS GA lunch meeting, hosted by ARC. Other options include a short update on the project at every ITS GA meeting. ARC will come back with a more firm proposal for ITS GA to consider at a later time, after the consultant is on board. ICF is the prime and KH is a sub. 	<p><i>speaker at a Georgia Tech student chapter meeting.</i></p>
<p>Closing Remarks</p> <ul style="list-style-type: none"> • Jenny closed the meeting. 	



ITS Georgia Board Meeting

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Atlanta Regional Commission

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Marc Start, Secretary
Xuewen Le, Treasurer
Mike Holt, Past President

Directors 2017-2018:

Alvin James
Keary Lord
Whitney Nottage
Billy Stalcup
Tom Udell
Kenn Fink

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Jim Tolson

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Greg Morris, FHWA

AGENDA

- Approve July 2018 meeting minutes
- Financial Report (Le)
 - 2018 Budget Overview (to-date)
 - SOS Insurance – have we renewed this yet?
- Committee Statuses
 - Activities (Stalcup/Glasser)
 - Monthly Speaker Schedule – confirm The ATL for Sept?
 - Meeting Venues – confirm GT Bobby Dodd Ward Law for Sept?
 - Speaker Gifts
 - When should they arrive?
 - Have they been paid-for/accounted-for in budget?
 - Whirley Ball Training (with GAITE?)
 - Tentative Date: December 7th from 12-6pm
 - Cost: \$3,166.95 (Food + Drink, 4 hrs classroom time, 4 hrs Whirley Ball)
 - Board approval?
 - Ideas for technical training session?
 - Awards (Johnson)
 - Applications are open. Deadline is 9/29/18.
 - Communications/Outreach (Wells)
 - Website sponsorship discussion
 - Elections (Horbal)
 - Board approval of nominations
 - Wells to “open polls” in September
 - Legislative (Udell)
 - Membership (James)
 - Total membership to-date?
 - Non-member rates now apply
 - Networking/Social (Nottage)
 - Next event: ???
 - Coordinate with GAITE for GA Tech/Clemson football tailgate (9/22/18)
 - Scholarship (Taylor)
 - Applications have been distributed. Deadline is 10/14/18.

ITSGA Board Director Nominations (2019-2020)

Nominee	Organization	Nomination Status
Chuck Bailey	KCI Technologies	self-nominated
David Swales	Carlson Construction Services	self-nominated
Derrick Crowder	City of Roswell	self-nominated
Farrah Glasgow	Utilicom Supply Associates	self-nominated
John Paul Braden	Carlson Construction Services	self-nominated
Kofi Wakhasi	Atlanta Regional Commission	self-nominated
Kristin Phillips	Gwinnett County DOT	self-nominated
Mary Thumaty	SEI	self-nominated
Roberto Perez	Parsons	self-nominated
Shannon Fain	TrafficCast	self-nominated
Tom Glueckert	Kimley Horn	self-nominated
Kenn Fink	Kimley Horn	up for re-election
Alvin James	Kimley Horn	up for re-election
Whitney Nottage	Intelight	up for re-election
Billy Stalcup	360ns	up for re-election
Tom Udell	Jacobs - Johns Creek	up for re-election

