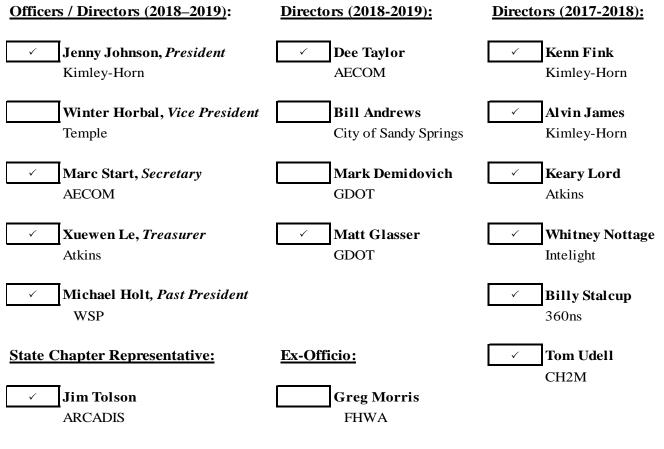


August 2018 Board Meeting Documentation

ITS Georgia Monthly Board Meeting August 29, 2018 9:30 am – 11:00 am ARC Office

ITS GEORGIA BOARD OF DIRECTORS



✓ Indicates present at meeting

Other Attendees Present:

Bill Wells – ITS GA ARC – Kofi Wakhisi, Maria Roell

	A /•
Issues Discussed	Action
Welcome	
• Motion to approve meeting minutes for July (motion by Fink, Lord	
support) – motion approved unanimously.	
Budget/Financials	
• Need to add under 'annual meetings': a \$7,700 deposit was made for the	Xuewen to update the
2019 Annual Meeting.	financial report.
• The March (Cradlepoint, Billy) and June (Vaisala, Matt) lunch meeting	
sponsors have not paid yet. Bill will provide link to the folks that will	Bill to provide links to
follow up.	Billy and Matt, who will
• Add Whirly ball to the budget.	follow up with non- paying sponsors.
Committee Updates	paying sponsors.
Activities:	Send project photos,
 New speaker gifts have arrived and are paid for. Matt Glasser will hold 	press releases, and/or
them at his office.	new hire info to Bill
• September monthly meeting: The ATL speaker is confirmed; Billy will	Wells for the GA
confirm the Bobby Dodd location, else the meeting will be held	Engineering magazine.
somewhere else at GT.	
• 2019 ITSGA Annual Meeting: The 2019 ITSGA annual meeting will be	Send social activity
held at the Classic Center, Athens. The deposit has been paid. A	ideas to Rachel Cohen.
conference chair assignment is needed; Jacobs (Tom Udell) will consider,	
and this assignment will be addressed at the next meeting in September.	Tom Udell (Jacobs) will
• Training opportunity: December opportunity is under consideration,	consider the conference
with the topic of travel time performance measures. Potential subgroups	chair assignment for the
for training are (1) retiming corridor, or (2) TE study. Two conference	2019 ITSGA Annual
rooms would be needed. The suggested location is Whirly Ball located at	Meeting.
Holcomb Bridge Road at SR 9 in Roswell. The tentative schedule 12-4	
PM for training, and 4-6 PM for Whirly ball. The accommodations	Bill will begin
currently cover 40 people with a cost of approx. \$3,300, and primarily	advertising the award
aimed at private sector. From the current budget, possibly use \$1,000 for	process.
training and \$1,000 for speaker travel not used (\$2,000 total). Consider	
sponsorship to cover the cost; target cost of \$35/head, \$1,400 total. The	Matt Glasser to identify
discussion regarding an open bar decision in progress, perhaps by	the cost of the open bar
sponsor.	for the Whirly Ball
• Awards: the deadline is Sept 29, and the award ceremony will be held	event.
Nov 14. The dinner headcount due Nov 9. Menu selected by Jenny.	TI7' / II
Registration for the dinner will be opened after 5C.	Winter Horbal to
• Communications: typically, the sponsors from Annual Meeting get spot	coordinate with
on the ITS GA website (Oct to Oct duration). Sponsorships for the 2019	candidates regarding
ITS GA conference will be featured on the ITS GA website as soon as	the 1 minute speech available to candidates
agencies commit to sponsorship.	
• Elections: Alvin and Keary will not be running as part of the next slate of	at the Sept meeting.
officers. The next slate was passed unanimously (motion by Start, Stalcup	Contact lim Talson if
support). The candidates will be given 1 min to speak at the Sept meeting,	Contact Jim Tolson if you would like to be a
then elections will be opened after that. Winter to coordinate the	you would like to be a
ITS Georgia Strategic Planning Meeting Documen	tation

Issues Discussed	Action
elections; Jenny to notify Winter.	speaker at a Georgia
• Legislative: the hot topic is scooters and scooter lanes.	Tech student chapter
• Membership: currently at 79. Goal is 90.	meeting.
• Social Activities: The Clemson /Georgia Tech tailgating event will be	
Georgia ITE's responsibility. The event has been announced via GAITE.	
• Scholarships: (Dee) applications went out Aug 2 to the schools Georgia	
Southern, Mercer, KSU, Georgia Tech, and UGA. The deadline for the	
applications is October 14.	
• ITS@GT Student Chapter: (Jim) the student meetings start in	
September, and occur on the 4 th Thurs of the month. Contact Jim to sign	
up to speak.	
• ITSA: Nothing to report this month.	
• 5C conference update: registration is now open. Early bird registration	
ends Friday, August 31. Comps were requested by GDOT (5 persons),	
and all 5 of the GDOT attendees are speaking at the event. The comp	
amount would be held back at the end and would cover registration only,	
\$350 each, \$1,750 total. The motion passed unanimously (motion by	
Start, Udell support), passed unanimously. For the future, the general	
consensus is that there is a need separation between comp for speakers	
and general attendees who are not speakers.	
• Holiday party: no report provided this month. The target is late January	
2019, and looking at Saturday and Sunday options right now. Planning	
for 60. The party will replace the January monthly meeting. The	
consensus was that the end of the month is preferable (January 26).	
• ARC ITS Architecture/TMSO project presentation. Kofi and Maria	
from ARC provided a summary of the project. Components include a	
vision for the region and an update ITS architecture, which necessary for	
using the federal funding for ITS projects. The project duration is 16-18	
months. Community outreach and stakeholder engagement is included in the project for ITS GA may play a role. Retential stakeholder	
the project, for ITS GA may play a role. Potential stakeholder engagement options: (4) $\frac{1}{2}$ day workshops to (1) establish the vision, (2)	
architecture, (3) pilot project applications, (4) draft presentation. The	
workshops may possibly be held just before or after an ITS GA lunch	
meeting, hosted by ARC. Other options include a short update on the	
project at every ITS GA meeting. ARC will come back with a more firm	
proposal for ITS GA to consider at a later time, after the consultant is on	
board. ICF is the prime and KH is a sub.	
Closing Remarks	
• Jenny closed the meeting.	
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Atlanta Regional Commission

ITS GEORGIA BOARD OF DIRECTORS

Officers/Directors (2018-2019): Jenny Johnson, President Winter Horbal, Vice President Marc Start, Secretary Xuewen Le, Treasurer Mike Holt, Past President Directors 2017-2018: Alvin James Keary Lord Whitney Nottage Billy Stalcup Tom Udell Kenn Fink Directors 2018-2019: Bill Andrews Dee Taylor Mark Demidovich Matt Glasser

Ex-Officio Greg Morris, FHWA

<u>State Chapter Representative</u> Jim Tolson

AGENDA

- > Approve July 2018 meeting minutes
- Financial Report (Le)
 - 2018 Budget Overview (to-date)
 - SOS Insurance have we renewed this yet?
- > Committee Statuses
 - Activities (Stalcup/Glasser)
 - Monthly Speaker Schedule confirm The ATL for Sept?
 - Meeting Venues confirm GT Bobby Dodd Ward Law for Sept?
 - Speaker Gifts
 - When should they arrive?
 - Have they been paid-for/accounted-for in budget?
 - Whirley Ball Training (with GAITE?)
 - Tentative Date: December 7th from 12-6pm
 - Cost: \$3,166.95 (Food + Drink, 4 hrs classroom time, 4 hrs Whirley Ball)
 - Board approval?
 - Ideas for technical training session?
 - Awards (Johnson)
 - Applications are open. Deadline is 9/29/18.
 - Communications/Outreach (Wells)
 - Website sponsorship discussion
 - Elections (Horbal)
 - Board approval of nominations
 - Wells to "open polls" in September
 - Legislative (Udell)
 - Membership (James)
 - Total membership to-date?
 - Non-member rates now apply
 - Networking/Social (Nottage)
 - Next event: ???
 - Coordinate with GAITE for GA Tech/Clemson football tailgate (9/22/18)
 - Scholarship (Taylor)
 - Applications have been distributed. Deadline is 10/14/18.

Nominee	Organization	Nomination Status
Chuck Bailey	KCI Technologies	self-nominated
David Swales	Carlson Construction Services	self-nominated
Derrick Crowder	City of Roswell	self-nominated
Farrah Glasgow	Utilicom Supply Associates	self-nominated
John Paul Braden	Carlson Construction Services	self-nominated
Kofi Wakhasi	Atlanta Regional Commission	self-nominated
Kristin Phillips	Gwinnett County DOT	self-nominated
Mary Thumaty	SEI	self-nominated
Roberto Perez	Parsons	self-nominated
Shannon Fain	TrafficCast	self-nominated
Tom Glueckert	Kimley Horn	self-nominated
Kenn Fink	Kimley Horn	up for re-election
Alvin James	Kimley Horn	up for re-election
Whitney Nottage	Intelight	up for re-election
Billy Stalcup	360ns	up for re-election
Tom Udell	Jacobs - Johns Creek	up for re-election

ITSGA Board Director Nominations (2019-2020)

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						1 000.00						CT Evaluting Engineering Academy
					(200.00)	500.00	<u>∧ ↓</u>	100.00			Meeting reimbursements	Georgia Tech student chanter
							4 6			-	Construction Janual table Sec Cl	Sponsorships/Scholarships
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						1,000.00	2\$	00.00	\$ 5		Travel expenses	Speaker travel
						400.00	20 \$	20.00			Gifts for monthly meeting speakers	Speaker gifts
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	0.00	0.00	(250.00)	(200.00)	(250.00)	2,500.00 \$		50.00			Monthly meeting location	Meeting room rentals
	(70.00)	(70.00)	(70.00)	(70.00)	(70.00)	-		75.00			Web hosting for registration	Constant Contact
												Monthly Meetings
						2,250.00	Ş	Subtotal				
						500.00	1\$	00.00			Site visits	2019 Annual Meeting
						1,750.00	1\$	1,750.00	\$ 1,7		Registration, hotel, mileage	Bill Wells Comps
												Annual Meetings
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				(50.00)		500.00	-	500.00			President's discretion	Miscellaneous
						1,000.00		1,000.00			Webinars, ITSA workshops, etc.	Training
						1,200.00	\$ 1	00.00			Networking activities	Networking/social committee
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												<u>EXPENSES</u>
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nω						37,303.96	~ ~ .		Starting Balances			
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NET INCOME = \$ (1,565.00)

TOTAL EXPENSE = \$

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