



# June 2015 Board Meeting Documentation

ITS Georgia Monthly Board Meeting  
June 25, 2015  
9:30 am – 11:00 am  
AECOM Office

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## ITS GEORGIA BOARD OF DIRECTORS

### Officers / Directors (2014–2015):

- Tom Sever, *President***  
Gwinnett County
- Grant Waldrop, *Vice President***  
GDOT
- Jennifer Johnson, *Secretary***  
Kimley-Horn & Associates, Inc.
- Ashlyn Morgan, *Treasurer***  
Atkins
- Scott Mohler, *Past President***  
URS Corporation

### Directors (2014-2015):

- Yancy Bachmann**  
World Fiber Technologies
- Mark Demidovich**  
GDOT
- Kenn Fink**  
Kimley-Horn & Associates, Inc.
- Mike Holt**  
Parsons Brinckerhoff

### Directors (2015-2016):

- Derrick Crowder**  
City of Roswell
- Winter Horbal**  
Temple, Inc.
- Alvin James**  
Kimley-Horn & Associates, Inc.
- Keary Lord**  
Serco
- Andy Phlegar**  
Atkins
- Eli Veith**  
Veith Traffic

### State Chapter Representative:

- Shahram Malek**  
Arcadis

### Ex-Officio:

- Greg Morris**  
FHWA

✓ *Indicates present at meeting*

### Other Attendees Present:

Brent Harden – Atkins  
Bill Wells

Issues Discussed	Action
<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>The May 2015 meeting minutes and June 2015 agenda were distributed.</li> <li>Grant made a motion to approve the May 2015 meeting minutes. Winter seconded the motion and approval was unanimous.</li> </ul>	
<p><b>Budget/Financials</b></p> <ul style="list-style-type: none"> <li>Brent filled in for Ashlyn. Brent gave the checkbook and bank cards to Tom since only Tom and Ashlyn have signing rights on the account.</li> <li>The CD was withdrawn and deposited into the checking account.</li> <li>D&amp;O Insurance: Keary was not in attendance at the board meeting. He will provide more information to the board for further review.</li> </ul>	<p><i>Keary to forward D&amp;O Insurance policy information to the board for review.</i></p>
<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>Connected Vehicles 102: ITSGA is coordinating this for ITSA and USDOT. The tentative date is for one day during the week of December 7<sup>th</sup>. This will be 4 hours of training. Andy suggested using the GDOT TMC as a possible location. ITSGA will potentially sponsor the lunch.</li> <li>SmartRail USA (Transit Conference): The conference will be held in Charlotte on October 28-29<sup>th</sup>. They have asked for ITSGA to promote the event in return for some discounts. Bill mentioned this is free exposure for very little work. The board agreed we should pursue the opportunity.</li> <li>Connected Fleets 2015 Conference: The conference will be held in Atlanta in November. They have asked for ITSGA to promote the event and send any project or presentation ideas to them. The board agreed we should pursue the opportunity.</li> <li>National Operation Center of Excellence Presentation: Dennis Motiani (Executive Director, NOCoE) presented to the board via webinar.</li> <li>Engineering Georgia Magazine: Bill mentioned that the magazine is always looking for press releases, article ideas, and people spotlights.</li> </ul>	<p><i>Tom to provide more details on Connected Vehicles 102 at the July board meeting.</i></p> <p><i>Tom to follow-up on the SmartRail and Connected Fleets Conferences.</i></p>
<p><b>Committee Updates</b></p> <ul style="list-style-type: none"> <li>Activities: Eli mentioned that we are in need of a speaker for the August monthly meeting. Eli and Esteban are coordinating with GA Tech about a potential joint meeting in October.</li> <li>Membership &amp; Finance: We should clear about \$1,100 for the June monthly meeting. Alvin mentioned that we still have about half of</li> </ul>	<p><i>Eli to schedule a speaker for the August monthly meeting. Eli and Esteban to coordinate with GA Tech about a potential joint meeting in October.</i></p>

Issues Discussed	Action
<p>our membership list that are still outstanding on their membership dues. Two monthly meeting sponsors have not paid their membership dues.</p> <ul style="list-style-type: none"> <li>• 2015 Annual Meeting: The meeting will be Sunday, September 27<sup>th</sup> thru Tuesday, September 29<sup>th</sup> at the Jekyll Island Club. Brent is waiting to receive the final budget from Jekyll Island Club before setting the registration costs. Yancy needs more details on the floor space for the exhibitor area in order to design the space. Sponsorship fees have been set, and sponsorship registration is open online. Exhibitor fees will be determined after we have received power and all other related exhibitor costs from the hotel. Hotel registration is open. The room rate is \$144 for the regular rooms. Whitney is awaiting approval from the ethics board for Congressman Woodall to be the keynote speaker. Once approved, the agenda will be finalized.</li> <li>• 2016 Annual Meeting: Scott and Mike were not in attendance at the June board meeting. They will provide an update at the July board meeting. During the May board meeting, Callaway Gardens was approved by the board as the potential meeting location for the 2016 Annual Meeting, and the Hyatt in Savannah was approved as the potential meeting location for the 2017 Annual Meeting.</li> <li>• Awards and Elections: Bill has posted 2015 Awards and Election nomination forms on the ITSGA website, and he also sent out an e-blast to the ITSGA members. All officers and 4 directors are up for re-election. Self-nominations are encouraged, and nomination forms are anonymous. Bill hopes to keep the nominations open for voting from late June to early August. Nominated people will be able to present during the August monthly meeting on why they are running for a board position. The board will vote on election nominations at the August board meeting.</li> <li>• Legislative: House Bill 170 passed and goes into effect on July 1<sup>st</sup>.</li> <li>• P&amp;P Manual: Greg mentioned that the manual revisions are complete and will require a Bylaw vote. Tom has not reviewed the Bylaws yet. Bill mentioned that Bylaw voting can take place at the Annual Meeting as long as forum is met, or we can do it at the August board meeting when we also vote on election nominations.</li> <li>• Scholarships: Andy and Mark have about 8 ideas as potential questions for the application. They are going to coordinate with Esteban to start promoting the scholarship to the students. Tom mentioned we need to promote the scholarship at Kennesaw and GA Southern as well.</li> <li>• Social Activities: The concert for Friday, June 26<sup>th</sup> got cancelled due to a lack of registration.</li> </ul>	<p><i>Winter and Alvin to follow-up with sponsors and members to collect their dues.</i></p> <p><i>Brent to finalize registration costs for the 2015 Annual Meeting.</i></p> <p><i>Yancy to finalize the exhibitor floor plan and registration costs for the 2015 Annual Meeting.</i></p> <p><i>Whitney to send final agenda for the 2015 Annual Meeting to Bill to post on the website.</i></p> <p><i>Bill to send out e-blast for 2015 Annual Meeting sponsorship and registration sign-ups by the end of June.</i></p> <p><i>Scott and Mike to finalize contract with Callaway Gardens as the 2016 Annual Meeting location and to start negotiations with the Hyatt in Savannah as the 2017 Annual Meeting Location.</i></p> <p><i>Bill to continue coordination efforts with Jenny and Derrick on Awards and with Kenn and Winter on Elections.</i></p> <p><i>Mark and Andy to finalize the Scholarship Application and to promote it at all applicable colleges in GA.</i></p>

**Closing Remarks**

- 360ns is today's meeting sponsor.
- The next board meeting will be held on July 30<sup>th</sup> at 10:00 AM at AECOM offices with the July monthly meeting to follow at 11:30 AM.

**Attachments:**

None