



March 2015 Board Meeting Documentation

ITS Georgia Monthly Board Meeting
March 25, 2015
10:00 am – 11:00 am
AECOM Office

ITS GEORGIA BOARD OF DIRECTORS

Officers / Directors (2014–2015)

☒ **Tom Sever**, *President*
Gwinnett County

☒ **Grant Waldrop**, *Vice President*
GDOT

☒ **Jennifer Johnson**, *Secretary*
Kimley-Horn & Associates, Inc.

☒ **Ashlyn Morgan**, *Treasurer*
Atkins

☒ **Scott Mohler**, *Past President*
URS Corporation

Directors (2014-2015):

☒ **Yancy Bachmann**
World Fiber Technologies

☒ **Mark Demidovich**
GDOT

☐ **Kenn Fink**
Kimley-Horn & Associates, Inc.

☐ **Mike Holt**
Parsons Brinckerhoff

Directors (2015-2016):

☐ **Derrick Crowder**
City of Roswell

☒ **Winter Horbal**
Temple, Inc.

☐ **Alvin James**
Kimley-Horn & Associates, Inc.

☒ **Keary Lord**
Serco

☐ **Andy Phlegar**
Atkins

State Chapter Representative:

☒ **Shahram Malek**
Arcadis

Ex-Officio:

☒ **Greg Morris**
FHWA

☒ **Eli Veith**
Veith Traffic

✓ *Indicates present at meeting*

Other Attendees Present:

Whitney Nottage – Atkins
Billy Kihei – Georgia Tech, President ITS@GT

Issues Discussed	Action
<p>Welcome</p> <ul style="list-style-type: none"> The January 2015 meeting minutes and March 2015 agenda were distributed. Winter made a motion to approve the January 2015 meeting minutes. Eli seconded the motion and approval was unanimous. 	
<p>Budget/Financials</p> <ul style="list-style-type: none"> Ashlyn distributed the 2015 proposed budget as well as a financial overview for both 2014 and 2015 to-date (see attached). Tax Return: Ashlyn will complete the taxes by the April 30th deadline. 2014 Overview: In 2014, we started with \$10,000 and ended at \$20,000. During the year, we brought in \$62,000 and spent about \$52,000. Tom mentioned that we need to be more judicious with our funds in 2015 as we won't have the C3 Summit profit again this year. 2015 Budget: In 2015, we started with \$20,000 and are currently at \$25,000. We have brought in \$11,000 so far and have spent \$6,000. Ashlyn will provide a financial summary of 2015 at every meeting moving forward. Tom recommended having the 2016 budget line items match the financial codes. The CD has to be renewed in June, but Ashlyn is going to remove it this year because the interest is minimal. Ashlyn is going to add a "Social Activities" and "D&O Insurance" line item to the budget. Ashlyn will also take into consideration public agency comps for the "Annual Meeting" line item in the budget. She is going to remove the "Engineer's Week" and "Awards for Banquet" line items. D&O Insurance will cost approximately \$500. Eli made a motion to approve \$500 for the Social Activities budget. The board voted, and the \$500 Social Activities budget was passed with a 7-2 majority vote. Ashlyn made a motion to approve the 2015 proposed budget. Keary seconded the motion and approval was unanimous. 	<p><i>Ashlyn to submit tax return by April 30th.</i></p> <p><i>Ashlyn to update 2015 budget based on comments from meeting.</i></p>
<p>Other Business</p> <ul style="list-style-type: none"> Engineer's Week: ITSGA did not sponsor Engineer's Week in 2015. D&O Insurance: Keary is doing research and inquiring with other state chapters and his personal lawyer. He will report back to the board when he has more information on costs, coverage, etc. The insurance protects the personal assets of the board in the event of ITSGA getting sued. Engineering Georgia Magazine Update: ACEC is the publishing company that will produce the magazine. ITSGA has our own page in each edition. There is also an online version of the magazine. Bill has requested someone to help him on the Editorial Board, and it doesn't necessarily have to be someone on the board. The editorial meetings are held on the 4th Tuesday of each month. Winter recommended Natalie Dale. Tom brought a stack of magazines to pass out at today's monthly meeting. 	<p><i>Keary to provide more details on the D&O insurance at the next board meeting.</i></p> <p><i>Mark to follow-up with Natalie Dale on joining the Engineering Georgia Magazine's Editorial Board.</i></p>

Issues Discussed	Action
<ul style="list-style-type: none"> Georgia Tech Student Chapter: They will be presenting at today's monthly meeting. Tom requested someone from ITSGA become a liaison for the GA Tech student chapter. Eli said he would become the liaison if Shahram was not able to find a volunteer. The liaison will help coordinate speakers for the student chapter meetings. Students will have to join the ITSGA chapter at the student rate. Dr. John Copeland is the faculty advisor. Dr. Chang is the co-advisor. ITS Plan Review Training Course for GDOT Review: Tom mentioned that there are plans to have another one in the future. ITSA Annual Conference: Shahram mentioned that this is the last week to get the discounted registration rate. 	<p><i>Shahram to follow-up on finding a volunteer to be the GA Tech student liaison by this Friday, March 27th.</i></p>
<p>Committee Updates</p> <ul style="list-style-type: none"> Activities: ARC has board meetings on Wednesdays and has requested to have ITSGA monthly meetings moved to Thursdays. Starting in May, meetings will be held every last Thursday of the month. We are scheduled to have all board meetings and monthly meetings at AECOM through the end of the year. We have the next three speakers lined up, but we still need two speakers for the last two meetings. We have secured sponsors for all 2015 monthly meetings. Shahram mentioned that the Connected Vehicle 102 workshop will be held in July or August. He will provide more details as he hears. The plan is to have a morning half-day of connected vehicle training followed by lunch as the July or August monthly meeting. Membership: We have only collected 23 membership dues so far. In 2014, we brought in \$12,000 in memberships. Starting next month, non-members will have to pay full price to attend the monthly meetings. 2015 Annual Meeting Planning Update: Atkins is the corporate sponsor for the 2015 Annual Meeting. Whitney is the technical committee chair. Their first meeting was last month. There are 8 potential topics, with 5 already scheduled. The theme of the meeting is "Back to the Future." The technical meeting is scheduled to meet again on April 7th in order to start getting graphics finalized and speaker ideas. The plan is to have speakers confirmed by May. Ashlyn has secured a chair for all committees, which include: Caitlyn – Welcoming Committee, Jenny – Awards Committee, Yancy – Exhibition Committee, Brent – Hotel Liaison and Budget Committee; Michael Varner – Sponsorship Committee, and Jim Tolson – Golf Committee. Atkins will also handle getting all of the marketing materials finished. Sponsorship levels are going to be structured the same as the 2013 Annual Meeting. Utilicom has offered to cover Casino Night. Brent is currently trying to confirm a venue for the entertainment. Temple is going to cover the Awards Banquet. They still need a sponsor for the first banquet on Sunday. There will also be a hospitality suite in one of the cottages that sponsors can cover. Winter recommended giving the sponsors an opportunity to speak during the meetings, especially for the Sunday night 	<p><i>Shahram to provide more details on the Connected Vehicle 102 training session at the next board meeting.</i></p> <p><i>Alvin and Keary to start collecting membership dues.</i></p> <p><i>Ashlyn to get an updated summary of paid versus non-paid members.</i></p> <p><i>Bill to confirm that all companies on the website are paid members. If not, they need to be removed.</i></p> <p><i>Ashlyn to provide Yancy with a floor plan of the exhibition area for the 2015 Annual Meeting.</i></p> <p><i>Bill to coordinate with Greg on getting missing information for the P&P Manual.</i></p>

Issues Discussed	Action
<p>banquet sponsor.</p> <ul style="list-style-type: none"> • 2016 Annual Meeting Site Selection Update: Mike and Scott are still trying to secure a venue in Savannah. • Awards and Elections: We will start determining deadlines at April's board meeting. • P&P Manual: Greg sent out a draft of the manual for review prior to the meeting. Greg has requested board comments by April 20th for anything that needs updated in the P&P Manual. Please send comments to both Greg and Carla. Carla mentioned that the Bylaws conflict with the current membership levels. The Bylaws need to be updated to match the new membership levels. • Scholarships: Andy and Mark are going to start coordinating deadlines and topics. The goal is to have an end of August or beginning of September deadline. Billy will also reach out to his fellow students in efforts of getting participation levels up this year. • Social Activities: Whitney gave an overview of possible future events, including Whirly Ball, Braves game, and the Marietta Concert Series. The next event is scheduled for April 17th at 6:30pm and will be a tour of the Blue Tarp Brewery. 	<p><i>Tom to schedule a board vote on updating the Bylaws to match the new membership levels.</i></p> <p><i>Andy and Mark to start coordinating deadlines and topics for the Shackleford Scholarship.</i></p>
<p>Closing Remarks</p> <ul style="list-style-type: none"> • Emerson (Advanced Protection Technologies, Inc.) is today's meeting sponsor. • The next board meeting will be held on Wednesday, April 29th at 10:00 AM at AECOM offices with the April monthly meeting to follow at 11:30 AM. 	

Attachments:

2015 Proposed Budget
2015 Actual Financials (To-Date)
2014 Actual Financials

2015 Proposed Budget

		Starting Balance		\$20,551.54	
Administrative	Description	Revenue	Cost	Duration	Total
Wells Communication Inc	Bill Wells		(\$2,000.00)	12	(\$24,000.00)
Inuit fees/paypal fees	CC reader usage fees and CC fees; .024% per deposit + applicable cc fees - varies monthly depending on amt deposited		(\$83.00)	9	(\$747.00)
ACEC	Administrative fee and magazine		(\$561.00)	1	(\$561.00)
Secretary of State			(\$55.00)	1	(\$55.00)
ELG	Web hosting		(\$125.88)	1	(\$125.88)
Taxes	ITS America filing		(\$250.00)	1	(\$250.00)
ITSA memberships	Membership dues		(\$150.00)	1	(\$150.00)
Miscellaneous			(\$1,000.00)	1	(\$1,000.00)
Membership Dues	Private Sector Small	\$ 150.00		2	\$300.00
Membership Dues	Private Sector Large	\$ 350.00		67	\$23,450.00
				Subtotal	(\$3,138.88)

Sponsorships/Scholarships	Description	Revenue	Cost	Duration	Total
Sponsorship	Engineers Week		(\$500.00)	1	(\$500.00)
Sponsorship	PE Recognition Dinner		(\$350.00)	2	(\$700.00)
Scholarships	Awards Banquet		(\$3,500.00)	1	(\$3,500.00)
Sponsorship	Legislative Reception		(\$500.00)	1	(\$500.00)
				Subtotal	(\$5,200.00)

Monthly Meetings	Description	Revenue	Cost	Duration	Total
Constant Contact	Web hosting for registration		(\$65.00)	12	(\$780.00)
Mtg Room rentals	Monthly meeting location		(\$150.00)	9	(\$1,350.00)
Hanrahan Caterers	Food for monthly meetings - varies on attendance but this estimate based on last years invoices		(\$800.00)	9	(\$7,200.00)
Monthly Meeting Fees	Attendance fees	\$ 1,200.00		9	\$10,800.00
Monthly Meeting Sponsors	Lunch Meeting Sponsors	\$ 500.00		9	\$4,500.00
				Subtotal	\$5,970.00

Annual Meeting	Description	Revenue	Cost	Duration	Total
Awards	Awards for banquet		(\$400.00)	1	(\$400.00)
Intuit fees/paypal fees	CC reader usage fees and CC fees; .024% per deposit + applicable cc fees - varies monthly depending on amt deposited		(\$250.00)	1	(\$250.00)
Annual Meeting	Annual Meeting		(\$60,000.00)	1	(\$60,000.00)
Registrations/Sponsorships	Sponsorships for Annual Meeting	\$70,000.00		1	\$70,000.00
				Subtotal	\$9,350.00

Total	\$6,981.12
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End of 2015 \$27,532.66

2015 Actual Financials To-Date

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2014 Actual Financials

CODES	DATE	CHECK	TO / FROM	DESCRIPTION	2013 YE	2014 YE	Change
Administration	100		Checking Account		\$10,834.71	\$20,551.54	\$9,716.83
Activities	200		Savings Account as of 12/31/12		\$3,248.42	\$0.00	-\$3,248.42
Annual Meeting	300		CD - 12-mo CD @ 0.40%, Last Renewal Date 6-16-14		\$27,625.39	\$27,635.73	\$10.34
Communications	400		Savings - Subtotal		\$30,873.81	\$27,635.73	-\$3,238.08
Membership	500		Total Assets of ITS Georgia		\$41,708.52	\$48,187.27	\$3,240.67
Monthly Meetings	600						
Checking account - balance from 2013							
CODE	DATE	CHECK	TO / FROM	DESCRIPTION	Received	Expended	NET
100	1/12/2014	3097	Bill Wells	December Invoice			\$ 8,834.71
100	1/22/2014	3098	Bill Wells	January Invoice		\$2,000.00	\$ 6,834.71
600	1/22/2014	3099	URS Corporation	January Meeting Room		\$150.00	\$ 6,684.71
500	1/2/2014		Intuit	Membership Dues	\$300.00		\$ 6,984.71
500	1/16/2014		Intuit	Membership Dues	\$300.00		\$ 7,284.71
500	1/16/2014		Intuit	Membership Dues	\$300.00		\$ 7,584.71
500	1/21/2014		Intuit	Membership Dues	\$300.00		\$ 7,884.71
500	1/21/2014		Intuit	Membership Dues	\$300.00		\$ 8,184.71
500	1/22/2014		Intuit	Columbia County	\$300.00		\$ 8,484.71
600	1/22/2014		Intuit	Jan Meeting Dues	\$30.00		\$ 8,514.71
600	1/23/2014		Intuit	Jan Meeting Dues	\$1,075.00		\$ 9,589.71
500	1/23/2014		Intuit	Membership Dues	\$450.00		\$ 10,039.71
100	1/2/2014		Intuit	Fees		\$12.95	\$ 10,026.76
100	1/2/2014		Intuit	Fees		\$8.82	\$ 10,017.94
100	1/23/2014		Intuit	Fees		\$13.92	\$ 10,004.02
100	1/23/2014		Intuit	Fees		\$10.20	\$ 9,993.82
100	1/24/2014		Intuit	Fees		\$5.61	\$ 9,988.21
100	1/27/2014		Intuit	Fees		\$33.79	\$ 9,954.42
400	1/7/2014		Constant Contact	Registration software		\$65.00	\$ 9,889.42
500	1/24/2014		Hanrahan Caterers	January Meeting Food		\$1,254.90	\$ 8,634.52
500	2/10/2014		Deposit	Membership Dues	\$2,550.00		\$ 11,184.52
600	2/10/2014		Deposit	Monthly Meeting Dues	\$355.00		\$ 11,539.52
600	2/10/2014		Deposit	Monthly Meeting Dues	\$650.00		\$ 12,189.52
500	2/10/2014		Intuit	Membership Dues	\$300.00		\$ 12,489.52
100	2/5/2014		Intuit	Fees		\$52.95	\$ 12,436.57
100	2/10/2014		Intuit	Fees		\$8.82	\$ 12,427.75
400	2/7/2014		Constant Contact	Registration software		\$65.00	\$ 12,362.75
600	2/28/2014		Petite Auberge	February meeting food		\$1,088.00	\$ 11,274.75
600	3/3/2014		Intuit	Monthly Meeting Dues	\$1,140.00		\$ 12,414.75
500	3/10/2014		Deposit	Membership Dues	\$2,100.00		\$ 14,514.75
600	3/10/2014		Deposit	Sponsor - Monthly meeting	\$500.00		\$ 15,014.75
300	3/10/2014		Deposit	Ver-Mac overdue from 2013 meeting	\$860.00		\$ 15,874.75
500	3/10/2014		Deposit	Membership Dues	\$600.00		\$ 16,474.75
600	3/12/2014		Deposit	Monthly Meeting Dues	\$465.00		\$ 16,939.75
100	3/3/2014		Intuit	Fees		\$26.22	\$ 16,913.53
100	3/3/2014		Intuit	Fees		\$21.94	\$ 16,891.59
400	3/7/2014		Constant Contact	Registration software		\$60.00	\$ 16,831.59
100	2/24/2014	3126	ACEC	Feb/March Magazine		\$82.50	\$ 16,749.09
100	2/27/2014		Bill Wells	March Invoice	\$2,000.00		\$ 14,749.09
600	3/27/2014		Petite Auberge	March Meeting		\$952.00	\$ 13,797.09
500	4/1/2014		Deposit	Fortran membership 2013	\$259.17		\$ 14,056.26
500	4/14/2014		Deposit	Membership Dues	\$500.00		\$ 14,556.26
600	4/14/2014		Deposit	Monthly Meeting Dues	\$120.00		\$ 14,676.26
600	4/28/2014		Intuit	Monthly Meeting Dues	\$330.00		\$ 14,806.26
100	4/2/2014		Intuit	Fees		\$12.95	\$ 14,793.31
100	4/28/2014		Intuit	Fees		\$8.44	\$ 14,784.87
400	4/7/2014		Constant Contact	Registration software		\$60.00	\$ 14,724.87
100	4/9/2014		GA SOS	Corporation Dues		\$50.00	\$ 14,694.87

CODE	DATE	CHECK	TO / FROM	DESCRIPTION	Received	Expanded	NET
600	4/25/2014		Hanrahan Caterers	April Meeting food		\$1,163.82	\$ 13,531.05
200	4/24/2014		GA Society of Pes	Engineer Week		\$500.00	\$ 13,031.05
600	4/24/2014		URS Corporation	April Meeting room		\$150.00	\$ 12,881.05
500	5/2/2014		Deposit	Membership Dues	\$2,250.00		\$ 15,131.05
600	5/2/2014		Deposit	Monthly Meeting Dues	\$60.00		\$ 15,191.05
600	5/2/2014		Deposit	Sponsor - Monthly meeting	\$500.00		\$ 15,691.05
500	5/2/2014		Deposit	ITSA	\$100.00		\$ 15,791.05
600	5/27/2014		Intuit	Monthly Meeting Dues	\$505.00		\$ 16,296.05
100	5/27/2014		Intuit	Fees		\$15.39	\$ 16,280.66
100	5/27/2014		Intuit	Fees		\$11.95	\$ 16,268.71
400	5/27/2014		Constant Contact	Registration software		\$60.00	\$ 16,208.71
600	5/27/2014		Hanrahan Caterers	May Meeting food		\$850.59	\$ 15,358.12
100	4/24/2014	3130	David Smith	Speaker Gifts		\$30.08	\$ 15,328.04
100	4/24/2014	3131	Bill Wells	March Invoice		\$2,000.00	\$ 13,328.04
100	4/24/2014	3132	Bill Wells	April Invoice		\$1,021.19	\$ 11,306.85
200	5/5/2014	3135	Will Hurst	Legislative Reception		\$500.00	\$ 10,806.85
100	5/23/2014	3137	Bill Wells	May Invoice		\$2,000.00	\$ 8,806.85
600	6/30/2014		Deposit	PayPal - Monthly Meeting Dues	\$2,124.41		\$ 10,931.26
100	6/2/2014		Intuit	fees		\$16.59	\$ 10,914.67
100	6/30/2014		Intuit	fees		\$26.62	\$ 10,888.05
400	6/9/2014		Constant Contact	Registration software		\$65.00	\$ 10,823.05
100	6/24/2014		PayPal	refund fee		\$1.95	\$ 10,821.10
600	6/27/2014		Hanrahan Caterers	June Meeting food		\$939.82	\$ 9,881.28
600	6/30/2014		Intuit	Monthly Meeting Dues	\$1,080.00		\$ 10,961.28
600	7/3/2014		Deposit	Monthly Meeting Dues	\$1,555.00		\$ 12,516.28
600	7/3/2014		Deposit	Sponsor - Monthly meeting	\$500.00		\$ 13,016.28
600	7/3/2014		Deposit	Sponsor - Monthly meeting	\$500.00		\$ 13,516.28
500	7/3/2014		Deposit	Membership Dues	\$1,350.00		\$ 14,866.28
500	7/3/2014		Deposit	ITSA	\$100.00		\$ 14,966.28
100	7/1/2014		Bill Wells	June Invoice		\$2,058.29	\$ 12,907.99
100	7/3/2014		Intuit	fees		\$20.17	\$ 12,887.82
400	7/7/2014		Constant Contact	Registration software		\$60.00	\$ 12,827.82
300	7/21/2014		Crowne Plaza	Awards Banquet		\$1,250.00	\$ 11,577.82
100	7/22/2014		Constant Contact	Registration software		\$2.67	\$ 11,575.15
600	7/31/2014		Hanrahan Caterers	July Meeting food		\$1,087.30	\$ 10,487.85
100	7/30/2014	3139	Bill Wells	July Invoice		\$2,000.00	\$ 8,487.85
600	8/1/2014		Intuit	Monthly Meeting Dues	\$500.00		\$ 8,987.85
600	8/25/2014		Deposit	Monthly Meeting Dues	\$105.00		\$ 9,092.85
500	8/25/2014		Deposit	Membership Dues	\$200.00		\$ 9,292.85
600	8/25/2014		Deposit	Sponsor - Monthly meeting	\$500.00		\$ 9,792.85
100	8/1/2014		Intuit	fees		\$12.35	\$ 9,780.50
100	8/4/2014		Intuit	fees		\$15.74	\$ 9,764.76
400	8/7/2014		Constant Contact	Registration software		\$65.00	\$ 9,699.76
600	8/29/2014		Hanrahan Caterers	August Meeting Food		\$940.72	\$ 8,759.04
100	8/28/2014		Bill Wells	August Invoice		\$2,125.88	\$ 6,633.16
600	9/2/2014		Intuit	Monthly Meeting Dues	\$405.00		\$ 7,038.16
500	9/2/2014		Intuit	Membership Dues	\$150.00		\$ 7,188.16
600	9/2/2014		Intuit	Sponsor - Monthly meeting	\$500.00		\$ 7,688.16
100	9/2/2014		Intuit	fees		\$27.55	\$ 7,660.61
100	9/2/2014		Intuit	fees		\$17.50	\$ 7,643.11
400	9/8/2014		Constant Contact	Registration software		\$75.00	\$ 7,568.11
500	7/30/2014	3138	Frank Walker	Refund - Membership		\$150.00	\$ 7,418.11
200	9/8/2014	3142	Gene Bachmann	ITE/ITSGA Braves outing		\$962.00	\$ 6,456.11
500	10/6/2014		Deposit	Membership Dues	\$500.00		\$ 6,956.11
200	10/15/2014		PayPal	Braves Outing	\$2,250.00		\$ 9,206.11
300	10/15/2014		PayPal	Awards Banquet			\$ 11,456.11
100	10/3/2014		Intuit	fees		\$12.95	\$ 11,443.16
400	10/7/2014		Constant Contact	Registration software		\$75.00	\$ 11,368.16
400	10/15/2014		Network Solutions	Website registration		\$184.95	\$ 11,183.21

CODE	DATE	CHECK	TO / FROM	DESCRIPTION	Received	Expended	NET
300	10/17/2014		Jekyll Island Club	2015 Annual Meeting deposit		\$1,000.00	\$ 10,183.21
100	10/15/2014	3143	Bill Wells	September Invoice		\$2,000.00	\$ 8,183.21
100	10/15/2014	3144	Bill Wells	September Invoice add on		\$932.74	\$ 7,250.47
100	10/15/2014	3146	Bill Wells	October Invoice		\$2,015.00	\$ 5,235.47
200	10/15/2014	3145	Gene Bachmann	Braves Outing		\$520.00	\$ 4,715.47
300	10/15/2014	3147	Kristin Turner	Refund - Awards Banquet		\$60.00	\$ 4,655.47
100	11/3/2014		Intuit	fees		\$12.95	\$ 4,642.52
300	11/5/2014		PayPal	Awards Banquet	\$2,949.81		\$ 7,592.33
400	11/7/2014		Constant Contact	Registration software		\$70.00	\$ 7,522.33
300	11/10/2014		PayPal	Awards Banquet	\$1,000.00		\$ 8,522.33
300	11/10/2014		Crowne Plaza	Refund - Awards Banquet	\$522.16		\$ 9,044.49
300	11/12/2014		Crowne Plaza	Awards Banquet		\$4,672.07	\$ 4,372.42
300	11/14/2014		Crowne Plaza	Awards Banquet		\$269.93	\$ 4,102.49
600	11/14/2014		Scott Mohler	Awards Banquet		\$2,000.00	\$ 2,102.49
200	11/18/2014		Deposit	Monthly Meeting Dues	\$105.00		\$ 2,207.49
300	11/26/2014		ITE Check	Braves Outing	\$307.89		\$ 2,515.38
300	12/5/2014		Benchmark Trophy	Awards Banquet		\$536.44	\$ 1,978.94
100	12/2/2014		ITS 3C Summit	Conference check	\$25,000.00		\$ 26,978.94
100	12/2/2014		intuit	fees		\$12.95	\$ 26,965.99
100	12/4/2014		Blue Rooster	2015 Planning Meeting		\$259.38	\$ 26,706.61
400	12/8/2014		Constant Contact	Registration software		\$70.00	\$ 26,636.61
100	12/8/2014	1001	Bill Wells	Nov Invoice		\$2,055.12	\$ 24,581.49
100	12/8/2014	1002	Bill Wells	Dec Invoice		\$2,000.00	\$ 22,581.49
300	12/8/2014	1004	Simon Berrebi	Scholarship		\$2,000.00	\$ 20,581.49
100	12/1/2014		Bank of America	Bank fee for Business Advantage Account		\$29.95	\$ 20,551.54
TOTAL					\$61,753.44	\$52,036.61	